



Universitat de Lleida

DEGREE CURRICULUM **MANAGEMENT**

Coordination: ESCARDIBUL FERRA, BLANCA

Academic year 2023-24

Subject's general information

Subject name	MANAGEMENT			
Code	103315			
Semester	2nd Q(SEMESTER) CONTINUED EVALUATION			
Typology	Degree	Course	Character	Modality
	Bachelor's Degree in Business Administration and Management	2	COMPULSORY	Attendance-based
	Doble titulació: Grau en Enginyeria en Organització Industrial i Logística i Grau en Administració i Direcció d'Empreses	2	COMPULSORY	Attendance-based
Course number of credits (ECTS)	6			
Type of activity, credits, and groups	Activity type	PRAULA		TEORIA
	Number of credits	2.4		3.6
	Number of groups	1		1
Coordination	ESCARDIBUL FERRA, BLANCA			
Department	ECONOMICS AND BUSINESS			
Teaching load distribution between lectures and independent student work	ECTS credits 6 ECTS (25h / ECTS) 150 hours (40%) 60 contact hours (60%) 90 self-employment			
Important information on data processing	Consult this link for more information.			
Language	catalan and spanish			
Distribution of credits	(25h / ECTS) 150 hours (40%) 60 contact hours (60%) 90 self-employment			

Teaching staff	E-mail addresses	Credits taught by teacher	Office and hour of attention
CASANOVAS MARFA, JOAN	joan.casanovas@udl.cat	3	Every week in the same classroom where the classes take place once they have finished. Also days and hours to be agreed.Regardless of the established tutoring schedule, you can always send me an email to meet a day at a certain time.
ESCARDIBUL FERRA, BLANCA	blanca.escardibul@udl.cat	0	subject coordinator blanca.escardibul@udl.cat
ROCA MARTI, JOAQUIN	joaquim.roca@udl.cat	3	Every week in the same classroom where the classes take place once they have finished. Also days and hours to be agreed.Regardless of the established tutoring schedule, you can always send me an email to meet a day at a certain time.

Subject's extra information

Suggestions

The course is designed so that students can go into depth in the field of Business Management Administration, based on knowledge they already have from the previous year in the Business Administration and Management degree course curriculum, and it prepares them to continue applying the knowledge they have acquired, especially in the Strategic Management subject they are scheduled to study the following semester. This programme of topics has been designed with five basic aspects: informing, instructing, influencing, involving and inspiring BAM students.

- Informing by providing concepts and examples from modern management.
- Instructing in terms of the way the ideas and models analysed are put into practice through case studies, making it possible to put the student in front of a specific situation that can be worked on.
- In this sense, the course includes modern trends to reinforce traditional SWOT assessments, with contributions to strategic management from the resources and capabilities perspective.
- Influencing students positively, providing a real meaning for the application of concepts and models in all types of job and business and in the different situations they could come across: planning and implementing them in their own business, leading a team towards achieving targets, negotiating with costumers and suppliers, selecting people and assessing the personnel in their teams of forming part of a team at a company which will assess them in their work.
- Involving the student as a thinker and as a person of action.
- Getting them to think about problems and solutiосn from the manager's point of view. - Getting them to think before acting, but also acting effectively and efficiently. - Management is a world of appropriate, adequate actions.
- This is not a world for passive people, but rather for those who involve themselves in positive targets.

- Getting students to understand that businesses pay managers to make decisions and act and that they must not be afraid to make mistakes in the learning in the management field, based on the concepts, models and ideas they will learn on this course, particularly the strategic area of businesses and organisations.
- Getting them to read different academic authors and prestigious managers on Management and Strategic Management in other sources and to carry on learning.
- To learn that Management, and particularly Strategic Management, is a personal journey lasting an entire professional career, particularly in the environment that surrounds us, which will compel us to undergo continuous training - lifelong learning.

The course as part of the academic plan

This subject forms part of the second year of the year of the Business Administration and Management degree course. The Business Organisation and Administration subject is undoubtedly a key part of the degree course of each Business Administration and Management student, as it helps them to gain some initial knowledge of what managers (administrators) do in modern organisations and how they can be helped by management (business administration) science, whether they are occupying a management post or whether they have to relate to them in some other way. This makes it a subject that tries to give the student an overall view of a business from the point of view of the manager and the management, particularly company strategy. This subject not only teaches theoretical knowledge, it is also practical, as business management training requires the student to have skills and knowledge to be able to act in the organisational sphere of the business. This means that assimilating theoretical knowledge and applying it in solving business problems are equally important. In this sense, the practical classes are a basic element these skills and knowledge, as they are the necessary bridge between theory and practice.

RELATIONSHIP WITH OTHER SUBJECTS IN THE COURSE CURRICULUM This subject is constructed based on the knowledge obtained in other subjects in the degree course, particularly the Basic Business Management subject in the first year. The subjects: Financial Accounting, Marketing Management and Financial Management are also very important for students.

PROJECTION IN PROFESSIONAL FIELDS The subjects studied in this degree course are aimed at the management and administration of organisations and businesses. Professional opportunities for students are largely focused on:

- a) Business
- b) National or local administration
- c) Teaching
- d) Liberal professions.

Learning objectives

OBJECTIVES

Mastery of information and communication technologies.

Correction in oral and written expression

Identify and interpret economic, environmental, political, sociological and technological factors at a local, national and international level and their impact on organizations.

Apply instrumental techniques in the analysis and solution of business problems and in decision making.

Create and direct a company attending and responding to changes in the environment in which it operates.

Being able to work and learn autonomously and simultaneously interact appropriately with others, cooperating and working.

Critical and self-critical capacity.

Teamwork and leadership.

Act based on rigor, personal commitment and quality orientation.

Ability to organize and plan.

Capacity for analysis and synthesis.

Competences

University of Lleida strategic competences

- Correctness in oral and written language.

Goals

- To explain the concept of business management and to describe the development of management thought over time, differentiating the approaches of the different schools of thought.

- Master Information and Communication Technologies.

Goals

- Mastery of business management computer software programs in planning, organisation, management and monitoring, as well as the communications and e-learning media available at the UdL.
- Without Translate - Utilitza recursos bàsics de TIC per seguir l' assignatura i presentar el treball Utilitza els recursos de les TIC'S per a accedir i treballar les lectures proposades pel professor Utilitza els recursos de les TIC'S per a accedir i treballar els exercicis proposats pel professor tant de manera individual com en equip

Degree-specific competences

- Create and direct a business, which listens and responds to the changes of the environment in which it operates.

Goals

- To explain the concept of business management and to describe the development of management thought over time, differentiating the approaches of the different schools of thought.
- To explain the concept of decision, list the types of decisions made by managers, analyse the effects of the different variables present in each decision and make effective decisions.
- To explain the function of planning, describe the strategic direction of the business, define the planning process and draw up a strategic plan for the business.
- To express the different types of strategies at each of the strategic levels of the organisation and properly and reasonably justify decisions to select the best strategies in each business in accordance with theory.
- To express the function of organisation, departmentalisation and the different organisational structures and properly justify organisational design selection decisions indicating the advantages and disadvantages for each of them in a specific situation.
- To express the process of integrated management of people in organisations, analyse job design and how jobs are assessed, carry out staff performance and potential assessments, establish a remuneration, training and development policy at a company.
- To express the concepts of leadership, motivation, communication, teamwork and organisational culture, to explain the differences between different ways of leading and working in business and to explain their advantages and disadvantages, as well as expressing the implications.
- To describe the process of management monitoring and its purpose, to identify the different types of monitoring and the phases of the monitoring process. To explain the relationship between the

strategic plan and monitoring, explain how information is managed in businesses, describe the importance of quality, innovation and productivity in business competitiveness and how to improve it. To describe the excellence and total quality models and to express models of organisational change and how generate an organisational culture of change.

- Apply instrumental techniques to the analysis and solution of business problems and to the taking of decisions.

Goals

- To explain the concept of decision, list the types of decisions made by managers, analyse the effects of the different variables present in each decision and make effective decisions.
 - To explain the function of planning, describe the strategic direction of the business, define the planning process and draw up a strategic plan for the business.
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 - To express the concepts of leadership, motivation, communication, teamwork and organisational culture, to explain the differences between different ways of leading and working in business and to explain their advantages and disadvantages, as well as expressing the implications.
- Identify and interpret the economical, environmental, political, sociological and technological factors in local, national and international contexts, and their repercussion upon organizations.

Goals

- To explain the function of planning, describe the strategic direction of the business, define the planning process and draw up a strategic plan for the business.
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Degree-transversal competences

- Ability to criticise and be self-critical.

Goals

- To explain the concept of decision, list the types of decisions made by managers, analyse the

effects of the different variables present in each decision and make effective decisions.

- To explain the function of planning, describe the strategic direction of the business, define the planning process and draw up a strategic plan for the business.
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- Ability to organise and plan.

Goals

- To explain the function of planning, describe the strategic direction of the business, define the planning process and draw up a strategic plan for the business.
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- Teamwork and leadership.

Goals

- To explain the concept of decision, list the types of decisions made by managers, analyse the effects of the different variables present in each decision and make effective decisions.
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- Be able to work and to learn in an autonomous way and simultaneously adequately interact with others, through cooperation and collaboration.

Goals

- To explain the concept of business management and to describe the development of management thought over time, differentiating the approaches of the different schools of thought.
 - To explain the concept of decision, list the types of decisions made by managers, analyse the effects of the different variables present in each decision and make effective decisions.
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- Ability to analyse and synthesise.

Goals

- To explain the concept of business management and to describe the development of management thought over time, differentiating the approaches of the different schools of thought.
- To explain the function of planning, describe the strategic direction of the business, define the planning process and draw up a strategic plan for the business.
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- Act in accordance with rigour, personal compromise and in a quality orientated way.

Goals

- To explain the concept of decision, list the types of decisions made by managers, analyse the effects of the different variables present in each decision and make effective decisions.
- To explain the function of planning, describe the strategic direction of the business, define the planning process and draw up a strategic plan for the business.
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About the program:

In the first block of this course: **INTRODUCTION TO BUSINESS ADMINISTRATION** It has, in short, the introduction of what the company and the entrepreneur are. Once this introduction is finished, we move on to the second block of this subject: THE PROCESS OF DIRECTION AND MANAGEMENT.

In this second block there is a first introductory theme about who makes the decisions in a company and under what methods and/or models (theme 3). Every manager and/or businessman must make decisions on a daily basis and must also manage, administer or direct a company and that means carrying out 4 basic management activities or functions that are:

- Plan (item 4),
- Lead (item 5),
- Organize (item 6) and
- Control (item 7).

Methodology

Methodology

There are two ways to follow this subject, through:

1. the continuous evaluation system
2. the alternative evaluation.

Continuous assessment

A good way to approach the study of this subject for students who follow the system continuous evaluation is the next:

- a. The classes are face-to-face where a lot of emphasis is placed on the exercises and cases to be solved. We will combine explanations about the theoretical aspects of your academic program with the resolution of practical cases and exercises from the business world. There will not be 100% theoretical classes.

On the first day of class, not only will the presentation of the subject take place, but we will also begin the syllabus.

CAPPONT CAMPUS

i. **GROUP 1: MORNING 1**

Classroom 0.03 EP2 on Wednesdays and computer room 1.08 EP1 on Thursdays.

Wednesdays from 9 a.m. to 10:45 a.m. CLASS ATTENDANCE. NO ROLL CALL.

Thursday from 11:10 a.m. to 12:45 p.m. CLASS ATTENDANCE. NO ROLL CALL.

You can attend class with the group that best suits you. Only on exam days you must attend with your official group.

i. **GROUP 2: MORNING 2 ADE**

Classroom 3.02 EP1 on Wednesdays and computer room 1.08 EP1 on Thursdays.

Wednesdays from 11:10 a.m. to 12:45 p.m. CLASS ATTENDANCE. NO ROLL CALL.

Thursdays from 9 a.m. to 10:45 a.m. CLASS ATTENDANCE. NO ROLL CALL.

You can attend class with the group that best suits you. Only on exam days you must attend with your official group.

i. **GROUP 3: AFTERNOON.**

Classroom 3.02 EP1 first session and, in the second session in the computer room 1.08 EP1

Thursdays from 3:00 p.m. to 4:30 p.m. CLASS ATTENDANCE. NO ROLL CALL.

Thursdays from 5:00 p.m. to 6:30 p.m. CLASS ATTENDANCE. NO ROLL CALL.

You can attend class with the group that best suits you. Only on exam days you must attend with your official group.

i. **EQUALADA CAMPUS**

Classroom 12

Thursday and Friday, from 3:00 p.m. – 5:00 p.m. **CLASS ATTENDANCE. NO ROLL CALL.**

Take the computer to class.

- a. You must download the notes that are posted in “resources” where not only are the theoretical concepts of each topic but also the exercises and cases that will be explained and resolved in the face-to-face classes.
- b. In order to give more important weight to the practices, there is a folder in resources called “More_Exercises_and_Practical_cases” that includes more cases apart from those already in the notes. The objective is for it to be a very practical subject. For the first fifteen days of the course we will only use the notes since they also contain exercises and cases. Later, also bring the exercise blocks. **BRING NOTES TO IN-PERSON CLASSES TO BE ABLE TO SOLVE THE EXERCISES.**
- c. **The hours you must dedicate to this subject** They are the same as those on your schedule.
- d. Requesting personalized tutoring to resolve doubts that may arise in the subject is the best tool that the student has to successfully pass this subject.
- e. **Enter the virtual campus** of this subject weekly. In this space you will find: the statements of the exercises, the solutions, warnings, notes, notes for this subject, etc.
- f. Continuous evaluation consists of the student carrying out **of a minimum of 3 out of every 4 exams.**

If the student does not take a test or exam and therefore does not take it, he or she will receive a grade of zero. **Example:** If a student takes three exams with their respective weightings and obtains, once the three exams have been completed, a grade of 7, he or she can decide to take or not take the fourth exam. She has no obligation to do so. In her minutes she will have a grade of 7 (notable). If she wanted a better grade she should take the fourth exam. Obviously, the following percentages will be applied to each exam that is presented:

The final grade is calculated as follows:

$$EX1 \times 24\% + EX2 \times 26\% + EX3 \times 24\% + EX4 \times 26\%$$

Each exam and evaluable exercise has a specific weight:

- **EX1:** 24% (theoretical exam type multiple choice).
- **EX2:** 26% (practical exam).
- **EX3:** 24% (theoretical exam type multiple choice).
- **EX4:** 26% (practical exam). **It's not mandatory. Come and take exam 4 as long as you have taken 3 exams and have passed the subject (grade of 5 or higher). It is advisable to take all 4 exams. The exam that is left undone will lose its percentage.**

Each exam has a specific weight:

Note 1. EXAM 1: 24% (online multiple choice theoretical exam). **ONLINE IN-PERSON EXAM. You must sign (attendance control).**

- **CORRECT QUESTION: 1 POINT.**
- **WRONG QUESTION: -0.25 POINTS.**
- **QUESTION NOT ANSWERED: 0 POINTS.**
- **For each question there is only one correct answer.**

Note: There will be test questions where you will find your answer from studying the notes and others where you will have to reason (understand and reflect on the notes and then make the decision) before marking the correct answer. There will only be one correct answer.

- No device (mobile phones, digital cameras, video cameras, etc.) may be used during the exam.
- Any copying system or attempted copying will result in failure of this exam.
- You will not be able to consult the notes or the exercises...nothing.
- According to art. 3.1 of the UdL evaluation regulations, the student may not use, in any case, during the evaluation tests, unauthorized means or fraudulent mechanisms. The student who uses any fraudulent means related to the test and/or carries electronic devices that are not permitted must abandon the exam or test, being subject to the consequences provided for in these regulations or in any other internal regulations of the UdL.
- If the student does not show up, he or she will receive a grade of zero. The dates of the written tests are not postponed.

DATE: Tuesday, April 9.

Time: 15 hours.

Each student with their group and turn.

Duration: 30 minutes.

20 multiple choice questions: some direct from the notes and others where you must reason before choosing the correct option.

TEST TYPE THEORETICAL EXAM:Free access to questions from the table of contents. (There will be 'Next' and 'Previous' buttons on each navigation page.)

You can consult the grade in the tab called "grades" of the virtual campus of this subject.

TOPICS: 1, 2, 3. All entire topics without exceptions. The sections in which there are exercises can also be asked at a theoretical level. For example, you can ask what an NPV is, interpret a certain ratio, the parts of a decision tree, etc., without performing any calculations.You may ask the difference between "decisional" and "random" node. You won't have to do any exercises, but you can put in a formula and have them tell me what principle it corresponds to: economics? productivity? optimum? and so on with all the sections that exist exercises. Or, for example, disadvantages of PAYBACK, ETC.

CAPPONT CAMPUS

SCHEDULE and CLASSROOMS:We will take turns and will go through the computer rooms: 0.37 and 0.38 of the FDET.

You cannot change shifts. The exams are configured so that you can only take them on your turn.

◦ TURN 1:

Classroom 0.37 FDET

Students of the MORNING 1 group:

Time: 15 HOURS. A LOT OF PUNCTUALITY!!!!!!!!!!

Students whose first letter of their last name is within the range from A to MAÑAS must come.

From the list of students they must come from Ahabbar Guevara, Olga Aicha to Mañas Guardiola, Laia

Classroom 0.38 FDET

Students of the MORNING 1 group:

Time: 15 HOURS. A LOT OF PUNCTUALITY!!!!!!!!!!

Students whose first letter of their last name is within the range from MARBÀ to Z must come.

From the list of students they must come from Marbà Tarruella, Esteve to Zawialow, Wiktoria Patrycja

You must sign as the roll will be taken. It is in person. Without material or calculator.

You must use the computers in the classrooms. You won't be able to use yours.

Remember your "user ID" and "password".

- **TURN 2:**

Classroom 0.37 FDET

Students of group MORNING 2:

Time: 3:40 p.m.

Students whose first letter of their last name is within the range from A to L must come.

From the list of students they must come from Akinwale Akinwale, Ishraq Lamide to López Sandoval, Sara

Classroom 0.38 FDET

Students of group MORNING 2:

Time: 3:40 p.m.

Students whose first letter of their last name is within the range from M to Z must come.

From the list of students they must come from Mandryk, Nazariy to Yang, Yanglisha

You must sign as the roll will be taken. It is in person. Without material or calculator.

You must use the computers in the classrooms. You won't be able to use yours.

Remember your "user ID" and "password".

- **TURN 3:**

Classroom 0.37 FDET

Students from the AFTERNOON group:

Time: 4:15 p.m.

Students whose first letter of their last name is within the range from A to L must come.

From the list of students they must come from Alenta Farré, Joel to López Murillo, Ares

Classroom 0.38 FDET

Students from the AFTERNOON group:

Time: 4:15 p.m.

Students whose first letter of their last name is within the range from M to Z must come.

From the list of students they must come from Márquez Cornet, Roger to Valencia Londoño, Isabela

You must sign as the roll will be taken. It is in person. Without material or calculator.

You must use the computers in the classrooms. You won't be able to use yours.

Remember your "user ID" and "password".

EQUALADA CAMPUS

Take the computer.

Classroom: 12

You must sign as the roll will be taken. It is in person.

THEORETICAL EXAM: 24%.

TOPICS: 1, 2, 3. All entire topics without exceptions. The sections in which there are exercises can also be asked at a theoretical level. For example, you can ask what an NPV is, interpret a certain ratio, the parts of a decision tree, etc., without performing any calculations. You may ask the difference between "decisional" and "random" node. You won't have to do any exercises, but you can put in a formula and have them tell me what principle it corresponds to: economics? productivity? optimum? and so on with all the sections that exist exercises. Or, for example, disadvantages of PAYBACK, ETC.

Free access to questions from the table of contents. (There will be 'Next' and 'Previous' buttons on each navigation page.)

Duration: 30 minutes.

20 questions: some direct from the notes and others where you must reason before choosing the correct option.

TEST TYPE THEORETICAL EXAM:Free access to questions from the table of contents. (There will be 'Next' and 'Previous' buttons on each navigation page.)

You can consult the grade in the tab called "grades" of the virtual campus of this subject.

Note 2. EXAM 2: 26% (practical exam). **IN-PERSON EXAM**

- No device (mobile phones, digital cameras, video cameras, etc.) may be used during the exam.
- Any copying system or attempted copying will result in failure of this exam.
- You will not be able to consult the notes or the exercises...nothing.
- According to art. 3.1 of the UdL evaluation regulations, the student may not use, in any case, during the evaluation tests, unauthorized means or fraudulent mechanisms. The student who uses any fraudulent means related to the test and/or carries electronic devices that are not permitted must abandon the exam or

test, being subject to the consequences provided for in these regulations or in any other internal regulations of the UdL.

- If the student does not show up, he or she will receive a grade of zero. The dates of the written tests are not postponed.
- Bring the calculator. You cannot share or use your cell phone as a calculator.
- Regardless of the language of the statement, you can respond with Catalan or Spanish, whichever you prefer.

DATE:17 and 18. Each student with their official group (where the student has enrolled).

CAPPONT CAMPUS

April 17:

GROUP 1: MORNING 1

Classroom 0.03 EP2.

Wednesdays from 9 a.m. to 10:45 a.m.

GROUP 2: MORNING 2

Classroom 3.02 EP1

Wednesday from 11:15 a.m. to 12:45 p.m.

April 18:

GROUP 3: AFTERNOON.

Classroom 3.02 EP1

Thursdays from 3:00 p.m. to 4:30 p.m.

EQUALADA CAMPUS

April 18:

Classroom 12

Thursdays from 3:00 p.m. - 4:30 p.m.

VALUE: 26%.

TOPICS: 1, 2, 3.

Number of exercises:4.

- 1 HOUR AND 30 MINUTES.

What should you study about each topic?

From TOPIC 1:

- **The quantitative exercises** what we have done about section 1.2. of the program: ECONOMIC VALUATION OF THE COMPANY: ratios, NPV, TIRE and PAY-BACK.
- **The qualitative exercises** about section 1.4 of the program. **THE SOCIAL RESPONSIBILITY OF THE COMPANY.**

From TOPIC 2:

- **The qualitative exercises** that we have done so much in the section:
- 2.1. THE ENTREPRENEUR FROM A THEORETICAL POINT OF VIEW.
- 2.2. THE ENTREPRENEUR IN PRACTICE

From TOPIC 3:

From topic 3, everything except the decision trees.

- **5 DECISION CRITERIA, decision criteria in an environment of uncertainty.**
- **ZERO SUM GAME, competitive or conflicting decisions.**

Note: In topic 3, decision trees will not be asked, but everything is included in the rest of the exercises in topic 3. Decision trees will be asked in the fourth and final exam.

You can consult the grade in the tab called "grades" of the virtual campus of this subject.

Note 3. TEST TYPE THEORETICAL EXAM: 24% (online multiple choice theoretical exam). **ONLINE IN-PERSON EXAM**

- **CORRECT QUESTION: 1 POINT.**
- **WRONG QUESTION: -0.25 POINTS.**
- **QUESTION NOT ANSWERED: 0 POINTS.**
- **For each question there is only one correct answer.**

Note: There will be test questions where you will find your answer from studying the notes and others where you will have to reason (understand and reflect on the notes and then make the decision) before marking the correct answer. There will only be one correct answer.

- No device (mobile phones, digital cameras, video cameras, etc.) may be used during the exam.
- Any copying system or attempted copying will result in failure of this exam.
- You will not be able to consult the notes or the exercises...nothing.
- According to art. 3.1 of the UdL evaluation regulations, the student may not use, in any case, during the evaluation tests, unauthorized means or fraudulent mechanisms. The student who uses any fraudulent means related to the test and/or carries electronic devices that are not permitted must abandon the exam or test, being subject to the consequences provided for in these regulations or in any other internal regulations of the UdL.
- If the student does not show up, he or she will receive a grade of zero. The dates of the written tests are not postponed.

DATE: May 16

TEST TYPE THEORETICAL EXAM:Free access to questions from the table of contents. (There will be 'Next' and 'Previous' buttons on each navigation page.)

Number of questions: 28,**some direct from the notes and others where you must reason before choosing the correct option.**

Duration: 40 minutes.

CAPPONT CAMPUS

May 16th. Each student in turn.

GROUP 2: MORNING 2

Classroom 1.08 EP1

Students of group MORNING 2:

Time: 9.05 HOURS.

Students whose first letter of their last name is within the range from A to L must come.

From the list of students they must come from Akinwale Akinwale, Ishraq Lamide to López Sandoval, Sara

Classroom 1.08 EP1

Students of group MORNING 2:

Time: 9.50 HOURS.

Students whose first letter of their last name is within the range from M to Z must come.

From the list of students they must come from Mandryk, Nazariy to Yang, Yanglisha

You must sign as the roll will be taken. It is in person. Without material or calculator.

You must use the computers in the classrooms. You won't be able to use yours.

Remember your "user ID" and "password".

GROUP 1: MORNING 1

May 16th. Each student in turn.

Classroom 1.08 EP1

Students of the MORNING 1 group:

Time: 11.15 HOURS. A LOT OF PUNCTUALITY!!!!!!!!!!

Students whose first letter of their last name is within the range from A to MAÑAS must come.

From the list of students they must come from Ahabbar Guevara, Olga Aicha to Mañas Guardiola, Laia

Classroom 1.08 EP1

Students of the MORNING 1 group:

Time: 12:00 HOURS. A LOT OF PUNCTUALITY!!!!!!!!!!

Students whose first letter of their last name is within the range from MARBÀ to Z must come.

From the list of students they must come from Marbà Tarruella, Esteve to Zawialow, Wiktoria Patrycja

You must sign as the roll will be taken. It is in person. Without material or calculator.

You must use the computers in the classrooms. You won't be able to use yours.

Remember your "user ID" and "password".

GROUP 3: AFTERNOON.

May 16th. Each student in turn.

Classroom 1.08 EP1

Students from the AFTERNOON group:

Time: 3:05 p.m.

Students whose first letter of their last name is within the range from A to L must come.

From the list of students they must come from Alenta Farré, Joel to López Murillo, Ares

Classroom 1.08 EP1

Group students **LATE**:

Time: 3:55 p.m.

Students whose first letter of their last name is within the range from M to Z must come.

From the list of students they must come from Márquez Cornet, Roger to Valencia Londoño, Isabela

You must sign as the roll will be taken. It is in person. Without material or calculator.

You must use the computers in the classrooms. You won't be able to use yours.

Remember your "user ID" and "password".

YOU CANNOT CHANGE GROUP.

EQUALADA CAMPUS

May 16:

Classroom 12

Thursday, May 16 at 3 p.m.

Use the computer in class.

You must sign as the roll will be taken. In-person exam.

VALUE: 24%.

TOPICS: 4, 5, 6 and 7.

TEST TYPE THEORETICAL EXAM:Free access to questions from the table of contents. (There will be 'Next' and 'Previous' buttons on each navigation page.)

Number of questions: 28,**some direct from the notes and others where you must reason before choosing the correct option.**

Duration: 40 minutes.

Once the notes for the third exam have been published in “resources”**look at the last column to see what final grade**(cumulative grade from the completion of the 3 exams).

Students who, with the accumulated grades of the first three exams, have passed the subject can consider:

- **Come take the fourth exam.**
- **Not coming to take the fourth exam.** The final grade for the subject will be the grade obtained from the first three exams with their weightings.

Note 4. EXAM 4: 26% (practical exam).**IN-PERSON EXAM. It is voluntary for people who have already passed the subject.**

- No device (mobile phones, digital cameras, video cameras, etc.) may be used during the exam.
- Any copying system or attempted copying will result in failure of this exam.
- You will not be able to consult the notes or the exercises...nothing.
- According to art. 3.1 of the UdL evaluation regulations, the student may not use, in any case, during the evaluation tests, unauthorized means or fraudulent mechanisms. The student who uses any fraudulent means related to the test and/or carries electronic devices that are not permitted must abandon the exam or

test, being subject to the consequences provided for in these regulations or in any other internal regulations of the UdL.

- If the student does not show up, he or she will receive a grade of zero. The dates of the written tests are not postponed.
- Regardless of the language of the statement, you can respond with Catalan or Spanish, whichever you prefer.

What topics are included in this exam?

- From topic 3, decision trees.
- Topic 4. PERTS and the table attached with the PERT.
- Topic 5:
 - Type of authority,
 - Four times of managers and
 - Direction styles:
 - 1.
 - 2.
 - 3.

DATE: 11th of June.

Classrooms: -1.02 FDET (AFTERNOON GROUP) and 3.02 EP1 (MORNING GROUP).

Time: from 3 to 4:30 p.m.

VALUE: 26%.

You can consult the grade in the tab called "grades" of the virtual campus of this subject.

Students who, with the accumulated grades of the first three exams have passed the subject, they can consider:

- Come to take the fourth exam.
- Do not come to take the fourth exam. The final grade for the subject will be the grade obtained from the first three exams with their weightings.

It is a voluntary exam only for those students who, with the first three grades, applying their respective weightings, have already passed the subject. Otherwise, taking this exam will be mandatory.

ALTERNATIVE Evaluation:

Assumptions, approved by the Undergraduate Studies Commission on March 28, 2018, for which students can request the alternative evaluation:

- labor

- mobility
- family conciliation
- second or subsequent registration of the subject
- others that the subject's teachers consider appropriate and that may interfere with the student's correct follow-up of the studies

The essential requirement is that the student submits the request to the teacher responsible for the subject and it is accepted within the period provided for in the Teaching Guide (approximate period of one month from the start of classes).

This request is published on the Faculty website, in the Secretariat section, Administrative documents subsection: <https://www.fdet.udl.cat/export/sites/Fdet/ca/.galleries/Documents/Secretaria-documents/Solicitud-davaluacio-alternativa.pdf>

You must send us the requested papers by email before March 30, 2024.

This test will consist of:

- Carrying out A theoretical _ practical EXAM.
- It will not be test type.
- **DATE:11th of June.**
- Classroom: -1.02 FDET
- **Time: from 3 to 4:30 p.m.**

EQUALADA CAMPUS

DATE:06/11

CLASSROOM:Ver the published exam schedule. June evaluation week.

Time: 15 hours.

Duration: 1 hour and 30 minutes.

You can consult the grade in the tab called "grades" of the virtual campus of this subject.

Development plan

Development plan

Students who, with the accumulated grades of the first three exams, have passed the subject can consider:

- Come to take the fourth exam.
- Do not come to take the fourth exam. The final grade for the subject will be the grade obtained from the first

three exams with their weightings.

The final grade is calculated as follows:

$$EX1 \times 24\% + EX2 \times 26\% + EX3 \times 24\% + EX4 \times 26\%$$

Each exam and evaluable exercise has a specific weight:

- **EX1:** 24% (face-to-face test type theoretical exam).
- **EX2:** 26% (exampractical face-to-face).
- **EX3:** 24% (face-to-face test type theoretical exam).
- **EX4:** 26% (face-to-face practical exam). **It's not mandatory** Come and take exam 4 as long as you have taken 3 exams and have passed the subject (grade of 5 or higher). It is advisable to take all 4 exams. The exam that is left undone will lose its percentage.

There is no recovery week for suspended exams. Nor can additional work be done in order to pass the subject.

Dates (Weeks)	Description	Activity In person	HTP (2) (Hours)	Self-employment activity	HTNP (3) (Hours)
1 FEBRUARY	Week of February 5 we start classes according to the schedule established by the FDET. The first week you will have class every day. Presentation of the subject and we will begin to explain topic 1.	Presentation of the subject, master lesson and problems to be solved. There are never 100% theoretical classes. Throughout the class, theory is always combined with the resolution of exercises and cases.	2.00	Read the guide for this subject and topic 1.	4.50
2.	Topic 1.	Master lesson and problems to solve. There are never 100% theoretical classes. Throughout the class, theory is always combined with the resolution of exercises and cases.	4	Understanding the notes and solving exercises.	4.50
3.	Topic 1.	Master lesson and problems to solve. There are never 100% theoretical classes. Throughout the class, theory is always combined with the resolution of exercises and cases.	4	Understanding the notes and solving exercises.	4.50
4. MARCH	Topics 1 and 2.	Master lesson and problems to solve. There are never 100% theoretical classes. Throughout the class, theory is always combined with the resolution of exercises and cases.	4	Understanding the notes and solving exercises.	4.50

Dates (Weeks)	Description	Activity In person	HTP (2) (Hours)	Self-employment activity	HTNP (3) (Hours)
5.	Topic 2 and 3.	Master lesson and problems to solve. There are never 100% theoretical classes. Throughout the class, theory is always combined with the resolution of exercises and cases.	4	Understanding the notes and solving exercises.	4.50
6.	Theme 3. March 14: Student Festival	Master lesson and problems to solve. There are never 100% theoretical classes. Throughout the class, theory is always combined with the resolution of exercises and cases.	4	Understanding the notes and solving exercises.	4.50
7.	Topics 3.	Master lesson and problems to solve. There are never 100% theoretical classes. Throughout the class, theory is always combined with the resolution of exercises and cases.	4	Resolution of exercises.	6.50
8.	Topics 3.	Master lesson and problems to solve. There are never 100% theoretical classes. Throughout the class, theory is always combined with the resolution of exercises and cases.	4	Resolution of exercises.	6.50
9. APRIL	EXAM 1: 24% (multiple choice theoretical exam). Roll will be called	EXAM 1: 24% (multiple choice theoretical exam). EXAM WILL BE IN PERSON.	2	IN-PERSON ONLINE TEST Exam	4.50
10.	EXAM 2: 26% (practical exam). IN-PERSON EXAM	EXAM 2: 26% (practical exam). IN-PERSON EXAM	2	EXAM 2: 26% (practical exam). IN-PERSON EXAM	4.50
eleven MAY.	Theme 4. STUDENT PARTY	STUDENT PARTY	2	Understanding the notes and solving exercises.	4.50
12.	Topic 4 and 5. May 1. FDET Party.	Master lesson and problems to solve. There are never 100% theoretical classes. Throughout the class, theory is always combined with the resolution of exercises and cases.	4	Understanding the notes and solving exercises.	5.50
13.	Topic 5.	Master lesson and problems to solve. There are never 100% theoretical classes. Throughout the class, theory is always combined with the resolution of exercises and cases.	4	Understanding the notes and solving exercises.	4.50

Dates (Weeks)	Description	Activity In person	HTP (2) (Hours)	Self-employment activity	HTNP (3) (Hours)
14.	EXAM 3: 24% (online multiple choice theoretical exam). ONLINE IN-PERSON EXAM	EXAM 3: 24% (online multiple choice theoretical exam). ONLINE IN-PERSON EXAM	4	EXAM 3: 24% (online multiple choice theoretical exam). ONLINE IN-PERSON EXAM	6.50
fifteen.	FINISH ALL EXERCISES	FINISH ALL EXERCISES	4	FINISH ALL EXERCISES	4.50
16.	Tutorials: doubts	Tutorials: doubts	4	Tutorials: doubts	6.50
17. JUNE	EXAM 4: 26% (practical exam). IN-PERSON EXAM	EXAM 4: 26% (practical exam). IN-PERSON EXAM	4.35	EXAM 4: 26% (practical exam). IN-PERSON EXAM	5.35
18	TUTORING	TUTORING	4.30		3.65
TOTAL			60		90

(2) HTP = Hours of Face-to-Face Work (3) HTNP = Hours of Non-Face-to-Face Work

Evaluation

Evaluation system

1. There are 4 exams: all in person.

The final grade is calculated as follows:

$$EX1 \times 24\% + EX2 \times 26\% + EX3 \times 24\% + EX4 \times 26\%$$

1. **There is no recovery week for suspended exams. Nor can additional work be done in order to pass the subject. The only way to pass the subject is by taking at least 3 of the 4 proposed exams, and listening and participating in face-to-face classes. It also has personalized tutoring.**

Example: If a student takes three exams and obtains, once the three exams have been taken and the relevant percentages applied, a grade of 7, they can decide to take or not take the fourth exam, they are not obliged to do so. In her minutes she will have a grade of 7 (notable). If she wanted a better grade she should take the fourth exam. You should also be clear that if you do not take the fourth exam you will lose the percentage associated with it. The percentages for each exam are already stipulated and the student who does not appear for one of them loses the percentage. There is no redistribution of percentages.

1. If the student does not take the test and, therefore, does not take it, he or she will obtain a grade of zero and will lose the percentage of the exam not taken.
2. Test or exam dates are not postponed.
3. Once the third party's notes are published in "resources"**exam, look at the last column to see what final grade**You are left with completing the first three exams.
4. Students who, with the accumulated grades of the first three exams, have passed the subject (grade of 5 or higher) can consider:
 - Come to take the fourth exam.
 - Do not come to take the fourth exam. The final grade for the subject will be the grade obtained from the first three exams with their weightings.

Goals	Evaluation activities Criteria	% of the final grade for this subject	Dates	Observations
			<p style="text-align: center;">CAPPONT CAMPUS SCHEDULE and CLASSROOMS:We will take turns and will go through the computer rooms: 0.37 and 0.38 of the FDET. You cannot change shifts. The exams are configured so that you can only take them on your turn.</p> <ul style="list-style-type: none"> ◦ TURN 1: <u>Classroom 0.37 FDET</u> Students of the MORNING 1 group: Time: 15 HOURS. A LOT OF PUNCTUALITY!!!!!!! Students whose first letter of their last name is within the range from A to MAÑAS must come. From the list of students they must come from Ahabbar Guevara, Olga Aicha to Mañas Guardiola, Laia <u>Classroom 0.38 FDET</u> Students of the MORNING 1 group: Time: 15 HOURS. A LOT OF PUNCTUALITY!!!!!!! Students whose first letter of their last name is within the range from MARBÀ to Z must come. From the list of students they must come from 	

Goals	Evaluation activities Criteria	% of the final grade for this subject	Marbà Tarruella, Eda to Zawialow, Wiktorija Patrycja	Observations
<p>Capacity for analysis and synthesis. Capacity for criticism and self-</p>	<p>Note 1. EXAM 1: 24% (online multiple choice theoretical exam).ONLINE IN-PERSON EXAM</p> <p>CORRECT QUESTION: 1 POINT. WRONG QUESTION: -0.25 POINTS. QUESTION NOT ANSWERED: 0 POINTS. For each question there is only one correct answer.</p> <p>Note: There will be test questions where you will find your answer from studying the notes and others where you will have to reason (understand and reflect on the notes and then make the decision)</p>	<p>You must sign as the roll will be taken. It is in person. Without material or calculator. You must use the computers in the classrooms. You won't be able to use yours. Remember your "user ID" and "password".</p> <p>o TURN 2: Classroom 0.37 FDET Students of group MORNING 2: Time: 3:40 p.m. Students whose first letter of their last name is within the range from A to L must come. From the list of students they must come from Akinwale Akinwale, Ishraq Lamide to López Sandoval, Sara</p> <p>Classroom 0.38 FDET Students of group MORNING 2: Time: 3:40 p.m. Students whose first letter of their last name is within the range from M to Z must come. From the list of students they must come from Mandryk, Nazariy to Yang, Yanglisha</p> <p>You must sign as the roll will be taken. It is in person. Without material or calculator. You must use the computers in the classrooms. You won't be able to use yours. Remember your "user ID" and "password".</p>	<p>Dates to</p>	<p>IN-PERSON ONLINE TEST Exam</p> <p>If the student does not take the written test and therefore does not take it, he or she will obtain a grade of zero.</p> <p>The dates of the written tests are not postponed.</p> <p>THERE IS NO RECOVERY WEEK FOR SUSPENDED EXAMS. YOU CANNOT EVEN DO ADDITIONAL WORK TO PASS THE SUBJECT.</p> <p>THE ONLY WAY TO PASS THE ASSIGNMENT IS BY TAKING 4 EXAMS. Note: There will be test questions where you will find your answer from studying the notes and others where you will have to reason (understand and reflect on the notes and then make the decision) before marking the correct answer. There will only be one correct answer. No device (mobile phones, digital</p>

criticism. Being able to work and learn autonomously and, simultaneously, interact appropriately with others through cooperation and collaboration.	before marking the correct answer. There will only be one correct answer.	% of the final grade for this subject (maximum for theoretical exam).	<ul style="list-style-type: none"> TURN 3: Classroom 0.37 FDET 	cameras, video cameras, etc. will be used during the exam.
	<p>Criteria:</p> <p>TOPICS: 1, 2, 3. All entire topics without exceptions. The sections in which there are exercises can also be asked at a theoretical level. For example, you can ask what an NPV is, interpret a certain ratio, the parts of a decision tree, etc., without performing any calculations. You may ask the difference between "decisional" and "random" node. You won't have to do any exercises, but you can put in a formula and have them tell me what principle it corresponds to: economics? productivity?, optimal?? and so on with all the sections that exist exercises. Or drawbacks of PAYBACK, ETC.</p>		<p>Dates:</p> <p>Students from the AFTERNOON group: Time: 4:15 p.m. Students whose first letter of their last name is within the range from A to L must come.</p> <p>From the list of students they must come from Alenta Farré, Joel to López Murillo, Ares</p> <p>Classroom 0.38 FDET</p> <p>Students from the AFTERNOON group: Time: 4:15 p.m. Students whose first letter of their last name is within the range from M to Z must come.</p> <p>From the list of students they must come from Márquez Cornet, Roger to Valencia Londoño, Isabela</p> <p>You must sign as the roll will be taken. It is in person. Without material or calculator. You must use the computers in the classrooms. You won't be able to use yours. Remember your "user ID" and "password".</p> <p>EQUALADA CAMPUS</p> <p>Take the computer. Classroom: 12</p> <p>You must sign as the roll will be taken. It is in person.</p> <p>THEORETICAL EXAM: 24%.</p> <p>TOPICS: 1, 2, 3. All entire topics without exceptions. The sections in which there are exercises can also be asked at a theoretical level. For example, you</p>	<p>Observations:</p> <p>Any copying system or attempted copying will result in failure of this exam. You will not be able to consult the notes or the exercises...nothing. According to art. 3.1 of the UdL evaluation regulations, the student may not use, in any case, during the evaluation tests, unauthorized means or fraudulent mechanisms. The student who uses any fraudulent means related to the test and/or carries electronic devices that are not permitted must abandon the exam or test, being subject to the consequences provided for in these regulations or in any other internal regulations of the UdL. If the student does not show up, he or she will receive a grade of zero. The dates of the written tests are not postponed.</p> <p>Free access to questions from the table of contents. (There will be 'Next' and 'Previous' buttons on each navigation page.)</p> <p>Duration: 30 minutes. 20 questions.</p>

Goals	Evaluation activities Criteria	% of the final grade for this subject	can ask what an NPV is, interpret Dates, obtain ratio, the parts of a decision tree, etc., without performing any calculations.	Observations
			<p>You may ask the difference between "decisional" and "random" node. You won't have to do any exercises, but you can put in a formula and have them tell me what principle it corresponds to: economics? productivity? optimum? and so on with all the sections that exist exercises. Or, for example, disadvantages of PAYBACK, ETC.</p> <p>Free access to questions from the table of contents. (There will be 'Next' and 'Previous' buttons on each navigation page.)</p> <p>Duration: 30 minutes.</p> <p>20 questions: some direct from the notes and others where you must reason before choosing the correct option.</p> <p>TEST TYPE THEORETICAL EXAM:Free access to questions from the table of contents. (There will be 'Next' and 'Previous' buttons on each navigation page.)</p> <p>You can consult the grade in the tab called "grades" of the virtual campus of this subject.</p>	<p>Number of exercises:4.</p> <p>o 1 HOUR AND 30 MINUTES.</p> <p>DECISION TREES WILL NOT BE ASKED. THE REST OF THEME 3 EVERYTHING IN.</p>

Goals	Evaluation activities Criteria	% of the final grade for this subject	Dates	Decision trees will be asked about in the final exam. Observations
<p>Capacity for analysis and synthesis.</p> <p>Being able to work and learn autonomously and, simultaneously, interact appropriately with others through cooperation and collaboration.</p>	<p>Note 2. EXAM 2: 26% (practical exam).IN-PERSON EXAM</p> <p>No device (mobile phones, digital cameras, video cameras, etc.) may be used during the exam. Any copying system or attempted copying will result in failure of this exam.</p> <p>You will not be able to consult the notes or the exercises...nothing.</p> <p>According to art. 3.1 of the UdL evaluation regulations, the student may not use, in any case, during the evaluation tests, unauthorized means or fraudulent mechanisms. The student who uses any fraudulent means related to the test and/or carries electronic devices that are not permitted must abandon the exam or test, being subject to the consequences provided for in these regulations or in any other internal regulations of the UdL. If the student does not show up, he or she will receive a grade of zero. The dates of the written tests are not postponed. Bring the calculator. You cannot share or use your cell phone as a calculator. Regardless of the language of the statement, you can respond with Catalan or Spanish, whichever you prefer.</p> <p>DATE:April 17 or 18, during class time. Each group in its class schedule.</p>	<p>26%</p>	<p>CAPPONT CAMPUS April 17: GROUP 1: MORNING 1 <u>Classroom 0.03</u> <u>EP2.</u> Wednesdays from 9 a.m. to 10:45 a.m.</p> <p>GROUP 2: MORNING 2 <u>Classroom 3.02</u> <u>EP1</u> Wednesday from 11:15 a.m. to 12:45 p.m.</p> <p>April 18: GROUP 3: AFTERNOON. <u>Classroom 3.02</u> <u>EP1</u> Thursdays from 3:00 p.m. to 4:30 p.m.</p> <p>EQUALADA CAMPUS April 18: <u>Classroom 12</u> Thursdays from 3:00 p.m. - 4:30 p.m.</p> <p>VALUE: 26%. TOPICS: 1, 2, 3. Number of exercises:4.</p> <ul style="list-style-type: none"> o 1 HOUR AND 30 MINUTES. 	<p>What should you study about each topic?</p> <p>From TOPIC 1: The quantitative exercisesthat we have done both in the computer class and in the teaching classroom about section 1.2. of the program: ECONOMIC VALUATION OF THE COMPANY: ratios, NPV, TIRE and PAY-BACK. The qualitative exercisesthat we have done on section 1.4 of the program.THE SOCIAL RESPONSIBILITY OF THE COMPANY. From TOPIC 2: The qualitative exercisesWhat we have done about the sections: 2.1. THE ENTREPRENEUR FROM A THEORETICAL POINT OF VIEW. 2.2. THE ENTREPRENEUR IN PRACTICE From TOPIC 3: From topic 3, everything except decision trees. You have to study topic 3:</p> <ul style="list-style-type: none"> o 5 DECISION CRITERIA, decision criteria in an environment of uncertainty. o ZERO SUM GAME, competitive or conflicting decisions

Goals	Evaluation activities Criteria	% of the final grade for this subject	Dates	Observations
			<p>CAPPONT CAMPUS May 16th. Each student in turn. GROUP 2: MORNING 2</p> <p><u>Classroom 1.08 EP1</u> Students of group MORNING 2: Time: 9.05 HOURS. Students whose first letter of their last name is within the range from A to L must come. From the list of students they must come from Akinwale Akinwale, Ishraq Lamide to López Sandoval, Sara</p> <p><u>Classroom 1.08 EP1</u> Students of group MORNING 2: Time: 9.50 HOURS. Students whose first letter of their last name is within the range from M to Z must come. From the list of students they must come from Mandryk, Nazariy to Yang, Yanglisha</p> <p>You must sign as the roll will be taken. It is in person. Without material or calculator. You must use the computers in the classrooms. You won't be able to use yours. Remember your "user ID" and "password".</p> <p>GROUP 1: MORNING 1 May 16th. Each student in turn.</p>	

Goals	Evaluation activities Criteria	% of the final grade for this subject	Classroom Dates EP1	Observations
<p>Capacity for analysis and synthesis.</p> <p>Capacity for criticism and self-criticism.</p> <p>Being able to work and learn autonomously and, simultaneously, interact</p>	<p>Note 3. EXAM 3:24% (online multiple choice theoretical exam).ONLINE IN-PERSON EXAM</p> <p>CORRECT QUESTION: 1 POINT.</p> <p>WRONG QUESTION: -0.25 POINTS.</p> <p>QUESTION NOT ANSWERED: 0 POINTS.</p> <p>For each question there is only one correct answer.</p> <p>Note:There will be test questions where you will find your answer from studying the notes and others where you will have to reason (understand and reflect on the notes and then make the decision) before marking the correct answer. There will only be one correct answer.</p> <p>No device (mobile phones, digital cameras, video cameras, etc.) may be used during the exam.</p> <p>Any copying system or attempted copying will result in failure of this exam.</p> <p>You will not be able to consult the notes or the</p>	<p>24%</p>	<p>Classroom 1.08 EP1 Students of the MORNING 1 group: Time: 11.15 HOURS. A LOT OF PUNCTUALITY!!!!!!! Students whose first letter of their last name is within the range from A to MAÑAS must come. From the list of students they must come from Ahabbar Guevara, Olga Aicha to Mañas Guardiola, Laia</p> <p>Classroom 1.08 EP1 Students of the MORNING 1 group: Time: 12:00 HOURS. A LOT OF PUNCTUALITY!!!!!!! Students whose first letter of their last name is within the range from MARBÀ to Z must come. From the list of students they must come from Marbà Tarruella, Esteve to Zawialow, Wiktoria Patrycja</p> <p>You must sign as the roll will be taken. It is in person. Without material or calculator. You must use the computers in the classrooms. You won't be able to use yours. Remember your "user ID" and "password".</p> <p>GROUP 3: AFTERNOON. May 16th. Each student in turn.</p> <p>Classroom 1.08 EP1 Students from the AFTERNOON group: Time: 3:05 p.m. Students whose first letter of their last name is within the range from A to L must come. From the list of students they</p>	<p>Once the third party's notes are published in "resources" exam, look at the last column to see what final grade You are left with completing the first three exams.</p>

Goals	Evaluation activities According to art. 3.1 of the UdL evaluation Criteria	% of the final grade for this subject	Dates must come from Ferré, Joel to López Murillo, Ares	Observations
<p>appropriately with others through cooperation and collaboration.</p>	<p>regulations, the student may not use, in any case, during the evaluation tests, unauthorized means or fraudulent mechanisms. The student who uses any fraudulent means related to the test and/or carries electronic devices that are not permitted must abandon the exam or test, being subject to the consequences provided for in these regulations or in any other internal regulations of the UdL. If the student does not show up, he or she will receive a grade of zero. The dates of the written tests are not postponed.</p>		<p>Classroom 1.08 EP1 LATE: Group students Time: 3:55 p.m. Students whose first letter of their last name is within the range from M to Z must come. From the list of students they must come from Márquez Cornet, Roger to Valencia Londoño, Isabela</p> <p>You must sign as the roll will be taken. It is in person. Without material or calculator. You must use the computers in the classrooms. You won't be able to use yours. Remember your "user ID" and "password". YOU CANNOT CHANGE GROUP.</p> <p>EQUALADA CAMPUS May 16: <u>Classroom 12</u> Thursday, May 16 at 3 p.m.</p> <p>Use the computer in class.</p> <p>You must sign as the roll will be taken. In-person exam.</p> <p>VALUE: 24%.</p> <p>TOPICS: 4, 5, 6 and 7.</p> <p>TEST TYPE THEORETICAL EXAM:Free access to questions from the table of contents. (There will be 'Next' and 'Previous' buttons on each</p>	

Goals	Evaluation activities Criteria	% of the final grade for this subject	navigation page.) Dates Number of questions:	Observations
			<p>28, some direct from the notes and others where you must reason before choosing the correct option.</p> <p>Duration: 40 minutes.</p> <p>Once the notes for the third exam have been published in "resources" look at the last column to see what final grade(cumulative grade from the completion of the 3 exams).</p> <p>Students who, with the accumulated grades of the first three exams, have passed the subject can consider:</p> <ul style="list-style-type: none"> o <u>Come take the fourth exam.</u> o <u>Not coming to take the fourth exam.</u> The final grade for the subject will be the grade obtained from the first three exams with their weightings. <p>You can consult the grade in the tab called "grades" of the virtual campus of this subject.</p>	

Goals	Evaluation activities Criteria	% of the final grade for this subject	Dates	Observations
<p>Capacity for criticism and self-criticism.</p> <p>Apply instrumental techniques in the analysis and solution of business problems and in decision making.</p> <p>ICT mastery.</p> <p>Identify and interpret economic, environmental, ethical, legal, political, sociological and technological factors at a local, national and international level and their impact on organizations. Intervene in the operations of financial entities and markets.</p>	<p>Note 4. EXAM 4: 26% (practical exam).IN-PERSON EXAM</p> <p>No device (mobile phones, digital cameras, video cameras, etc.) may be used during the exam. Any copying system or attempted copying will result in failure of this exam.</p> <p>You will not be able to consult the notes or the exercises...nothing. According to art. 3.1 of the UdL evaluation regulations, the student may not use, in any case, during the evaluation tests, unauthorized means or fraudulent mechanisms.</p> <p>The student who uses any fraudulent means related to the test and/or carries electronic devices that are not permitted must abandon the exam or test, being subject to the consequences provided for in these regulations or in any other internal regulations of the UdL. If the student does not show up, he or she will receive a grade of zero. The dates of the written tests are not postponed. Regardless of the language of the statement, you can respond with Catalan or Spanish, whichever you prefer.</p>	<p>26%</p>	<p>DATE:11 th of June.</p> <p>Classrooms: -1.02 FDET (AFTERNOON GROUP) and 3.02 EP1 (MORNING GROUP).</p> <p>Time: from 3 to 4:30 p.m.</p> <p>VALUE: 26%. You can consult the grade in the tab called "grades" of the virtual campus of this subject.</p> <p>Students who, with the accumulated grades of the first three exams have passed the subject, they can consider:</p> <ul style="list-style-type: none"> o Come to take the fourth exam. o Do not come to take the fourth exam. The final grade for the subject will be the grade obtained from the first three exams with their weightings. <p>It is a voluntary exam only for those students who, with the first three grades, applying their respective weightings, have already passed the subject. Otherwise, taking this exam will be mandatory.</p>	<p>There is no recovery week for suspended exams. Nor can additional work be done in order to pass the subject.</p> <p>The only way to pass the subject is by taking at least 3 of the 4 proposed exams.</p> <p>IMPORTANT!!!! Although if you take 3 exams (it is advisable to do all 4 exams) I will give you a final grade for this subject. If a student does not take a test and therefore does not take it, then they will obtain a grade of zero and will lose the percentage of that exam (not The percentages are redistributed based on the exams you have taken, you lose it directly). Test or exam dates are not postponed.</p> <p>What topics are included in this exam?</p> <ul style="list-style-type: none"> o From topic 3, decision trees. o Topic 4. PERTS and the table attached with the PERT. o Topic 5: • Type of authority, • Four times of managers and • Direction styles: • • •
<p>TOTAL</p>		<p>100%</p>		

CONTINUOUS EVALUATION VERSUS ALTERNATIVE EVALUATION

CONTINUOUS ASSESSMENT

The subject of **Business Organization and Administration** will be evaluated through continuous evaluation.

The continuous evaluation consists of the student taking 4 face-to-face exams.

Each exam and evaluable exercise has a specific weight:

- **EX1:** 24% (online multiple choice theoretical exam).
- **EX2:** 26% (practical exam).
- **EX3:** 24% (online multiple choice theoretical exam).
- **EX4:** 26% (practical exam). **It is NOT mandatory to take exam 4.**

There is no recovery week for suspended exams. Nor can additional work be done in order to pass the subject. The only way to pass the subject is by taking at least 3 of the 4 proposed exams. **Example:** If a student takes three exams and obtains, once all three exams have been completed, a grade of 7, they can decide to take or not take the fourth exam, they are not obliged to do so. In her minutes she will have a grade of 7 (notable). If she wanted a better grade she should take the fourth exam.

Note in the final note, if it remains with the completion of the first three exams.

Students who, with the accumulated grades of the first three exams, have passed (have obtained a grade of 5 or higher) the subject can consider:

- A. Come to take the fourth exam.
- B. Do not come to take the fourth exam. The final grade for the subject will be the grade obtained from the first three exams with their weightings.

Aspects to keep in mind:

1. The student who does not attend any of the activities will have a grade of zero for that activity not presented. Weightings will be made on the grades that have been presented, giving a zero in the activity or activities that are not presented.
2. Test dates are not postponed. Each test has a day and time to complete. In the case of exams, I will notify you in advance and therefore they cannot be held on another day or time.
3. The test or activity that is not presented will have a grade of zero.
4. There will be no make-ups, no assignments, or additional exams to recover the failure of a specific test.
5. There is no final exam for the subject.
6. The student who only completes 2 or fewer continuous assessment tests will have the final grade for this subject as NOT PRESENTED.
7. The student who takes 3 or more continuous assessment tests will have the final grade for this subject as the result of the 3 or more tests presented, taking into account the weighting of each test.

The final grade is calculated as follows:

$$\text{EX1} \times 24\% + \text{EX2} \times 26\% + \text{EX3} \times 24\% + \text{EX4} \times 26\%$$

1. The notes are published in Excel format in "resources" of the virtual campus. Look at the accumulated grade after having taken 3 exams and if you have a grade of 5 or higher, decide if you come to take the fourth and final exam or not.
2. In order to aspire to honors registration, all exams must have a grade of 9 or higher and all 4 exams must be taken.

When can you request to change the date of an exam?

The Regulations for the evaluation and qualification of teaching in the degrees and masters of the UdL approved by the Governing Council on February 26, 2014 are indicated in section 13 as follows:

"The student who cannot attend the evaluation tests that are stated and scheduled in the teaching guide for the subject or, where appropriate, on the degree or master's website, or in the final tests, for any reason The following will have the right to have the teacher responsible for the subject set a new date so that they can develop it properly:

- a) Due to illness, which must be duly justified with an official medical certificate.
- b) By coincidence, on a day and time, with another evaluation procedure for a subject of an official degree or master's degree taught at the UdL.
- c) Due to the death of a direct relative up to the second degree of consanguinity and up to the first degree of affinity, occurring in the seven days prior to the date scheduled for carrying out the evaluation test.
- d) By coincidence with official activities of high-level and high-performance athletes, both national and international.
- e) By coincidence with meetings of the bodies·couniversity representation committees (Cloister and Governing Council), for the student who carries out student representation tasks, after justifying this fact to the responsible teaching staff.
- f) Due to absence as a consequence of participation in any official student mobility process.

ALTERNATIVE Evaluation:

Assumptions, approved by the Undergraduate Studies Commission on March 28, 2018, for which students can request the alternative evaluation:

- labor
- mobility
- family conciliation
- second or subsequent registration of the subject
- others that the subject's teachers consider appropriate and that may interfere with the student's correct follow-up of the studies

The essential requirement is that the student submits the request to the teacher responsible for the subject and it is accepted within the period provided for in the Teaching Guide (approximate period of one month from the start of classes).

This request is published on the Faculty website, in the Secretariat section, Administrative documents subsection: <https://www.fdet.udl.cat/export/sites/Fdet/ca/.galleries/Documents/Secretaria-documents/Solicitud-davaluacio-alternativa.pdf>

You must send us the requested papers by email before March 30, 2024.

This test will consist of:

- Carrying out A theoretical _ practical EXAM.
- It will not be test type.
- **DATE:11th of June.**
- Classroom: -1.02 FDET
- **Time: from 3 to 4:30 p.m.**

You will have 3 exercises and you will have to do 2. And, you will have 3 theoretical questions to explain yourself and you will have to do 2.

You must study the notes and exercises published in "resources" of the virtual campus. In the exam you will find theory questions, not multiple choice questions, that is, you must study the notes (7 topics) and 2 online exercises that appear in the notes. There are 7 topics and only the first 5 have exercises to do.

EQUALADA CAMPUS

DATE:06/11

CLASSROOM:Veure the published exam schedule. June evaluation week.

Time: 15 hours.

Duration: 1 hour and 30 minutes.

You can consult the grade in the tab called "grades" of the virtual campus of this subject.

You will have 3 exercises and you will have to do 2. And, you will have 3 theoretical questions to explain yourself and you will have to do 2.

You must study the notes and exercises published in "resources" of the virtual campus. In the exam you will find theory questions, not multiple choice questions, that is, you must study the notes (7 topics) and 2 online exercises that appear in the notes. There are 7 topics and only the first 5 have exercises to do.

Bibliography

Bibliography and resources

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Resources

From Library and Documentation you have access to specialized resources on economic issues, both from the Cercatot, and within the Databases section, Economy and business subject. We highlight you:

DUNES.Database with information on the main Spanish and Portuguese companies by sales. Contains commercial and financial information on 100,000 Spanish companies and 20,000 Portuguese companies. To access it is necessary to request the passwords.

Ecolit.Bibliographic database made by the American Economic Association, which includes articles from a large number of economics journals, covering both theoretical and applied economics.

Emerald Insight.Database that includes references to articles, books, and case studies specialized in economics, business, engineering, computing, and social sciences.

Factive.International database produced by Dow Jones that provides economic and financial information.

RePEc.Research Papers in Economics. Initiative made by volunteers who collect the research that is disseminated on economics and related topics to promote scholarly communication.

The sales & marketing sourceNOVELTY!. Database of bibliographical references that includes the full text of sales and marketing documents.

Knows.Database for the search of Spanish and Portuguese companies. To access it, you must identify yourself as belonging to the University of Lleida and then enter your personal UdL passwords.

You will find these and many more resources within the specialized thematic library: Business Administration and Management