



Universitat de Lleida

DEGREE CURRICULUM **INTERNSHIP**

Coordination: ALBERTOS MARCO, FÉLIX

Academic year 2020-21

Subject's general information

Subject name	INTERNSHIP			
Code	102388			
Semester	1st Q(SEMESTER) CONTINUED EVALUATION / 2nd Q(SEMESTER) CONTINUED EVALUATION			
Typology	Degree	Course	Character	Modality
	Bachelor's degree in Digital Interaction and Computing Techniques	3	OPTIONAL	Attendance-based
Course number of credits (ECTS)	12			
Type of activity, credits, and groups	Activity type	PAES		
	Number of credits	12		
	Number of groups	1		
Coordination	ALBERTOS MARCO, FÉLIX			
Department	COMPUTER SCIENCE AND INDUSTRIAL ENGINEERING			
Important information on data processing	Consult this link for more information.			

Teaching staff	E-mail addresses	Credits taught by teacher	Office and hour of attention
ALBERTOS MARCO, FÉLIX	felix.albertos@udl.cat	1	

Learning objectives

- Know the working environment of your profession.
- Acquire professional attitudes and skills appropriate to the business environment.
- Relate academic knowledge (knowing) with professional practices (knowing how).
- Acquire adequate knowledge of the company concept, institutional and legal framework of the company.
- Acquire knowledge about the organization and management of companies.
- Acquire teamwork skills, both unidisciplinary and multidisciplinary.
- Acquire the ability to integrate within the structure of the company

Competences

<http://www.grauinteracciocomputacio.udl.cat/export/sites/InteraccioDigital/ca/pla-formatiu/Competencies-GTIDIC-eng.pdf>

Methodology

The first step is the student-company assignment

- Students have a list of companies that offer places and individually analyze which companies they would like to go to.
- At the beginning of the semester, students are scheduled to attend the assignment meeting. In this the students are called (by the person in charge of the practices of the center and the academic tutor) by order of note of the academic record and the assignment is made to each student (trying to maintain their preferences).

The second step is to inform the company of the assigned student.

- If they agree, the student will contact the tutor at the company to agree on the start date, the time and the tasks to be performed.
 - With this information the Training Plan is signed, which defines all the conditions of the "contract".
 - This plan is signed by the person in charge in the company, by the student and by the academic tutor.
 - Each one keeps a copy of said document.
- If they do not agree, the process is started again with this student, making a new assignment.

From this moment, and as a third step, the student can start the practices.

The academic tutor will plan two follow-up meetings:

- one at the beginning, two or three weeks after the start of the practices. This meeting serves to know how the incorporation of the student in the company has gone and to know if everything is going well.
- one at the end, two or three weeks before finishing. This meeting mainly serves to know if the development is correct and to remind students of what the final evaluation will be like.

Development plan

To overcome the 12 ECTS of the subject of Internships in Company, considering that each ECTS credit is equivalent to 25 hours of work by the student, it is a total of 300 hours, which are divided into 255 hours of face-to-face stay in the company and the rest is the work that the student dedicates to writing the practical book, academic tutorials and the final presentation of the activity.

Evaluation

The evaluation of the subject is carried out as follows:

1. Student self-evaluation - 10%: questionnaire answered by the student where they will assess various aspects regarding the realization of the practices and the relationship with the various related actors.
2. Evaluation of the company - 30%: questionnaire answered by the company, the tutor will score according to their point of view, the completion of the student's practices.
3. Memory evaluation - 40%: the memory of the practices carried out by the student and the approval of the weekly sheets by the tutor of the company. This evaluation is carried out by the academic tutor.
4. Defense evaluation - 20%: very brief presentation of the experiences of the practices in public session by the student, who has in front of a court formed by the person in charge of the practices of the center, the academic tutor and another teacher of the center.