



# DEGREE CURRICULUM **LINGUISTIC ADVICE**

Coordination: RIBES AMOROS, MARIA SALOME

Academic year 2023-24

## Subject's general information

|  |  |        |            |                  |
|--|--|--------|------------|------------------|
| Subject name   | LINGUISTIC ADVICE  |        |            |                  |
| Code   | 101464   |        |            |                  |
| Semester   | 2nd Q(SEMESTER) CONTINUED EVALUATION   |        |            |                  |
| Typology   | Degree   | Course | Character  | Modality         |
|  | Bachelor's Degree in Catalan Philology and Occitan Studies   | 3      | COMPULSORY | Attendance-based |
| Course number of credits (ECTS)  | Double degree: Bachelor's degree in Catalan Philology and and Bachelor's degree in Applied Languages and Translation | 4      | COMPULSORY | Attendance-based |
|  | 6  |        |            |                  |
|  |  |        |            |                  |
| Type of activity, credits, and groups                                    | Activity type  | PRAULA | TEORIA     |                  |
|  | Number of credits  | 3      | 3          |                  |
|  | Number of groups   | 1      | 1          |                  |
| Coordination   | RIBES AMOROS, MARIA SALOME   |        |            |                  |
| Department   | PHILOLOGY AND COMMUNICATION  |        |            |                  |
| Teaching load distribution between lectures and independent student work | Lectures 60h<br>Independent student work: 90h<br>TOTAL 150h  |        |            |                  |
| Important information on data processing                                 | Consult <a href="#">this link</a> for more information.  |        |            |                  |
| Language   | Catalan with some readings in Spanish and English  |        |            |                  |

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| Teaching staff             | E-mail addresses     | Credits taught by teacher | Office and hour of attention |
|----------------------------|----------------------|---------------------------|------------------------------|
| RIBES AMOROS, MARIA SALOME | salome.ribes@udl.cat | 6                         |                              |

## Learning objectives

Students will be able to:

- O1 Develop the capacity for oral and written communication in Catalan.
- O2 Develop the ability to search and manage information and skills to use diverse sources and documentation.
- O3 Develop the ability to use the terminology and techniques of the disciplinary or professional world.
- O4 Develop the ability to analyse, evaluate and correct, grammatically and stylistically, oral and written texts in Catalan.
- O5 Know the consultation tools that make it easier for students to find the solution to problems that a standard text may pose.
- O6 Become familiar with the terminological resources that allow facing a moderately specialized text.
- O7 Develop mechanisms to achieve autonomous learning and teamwork.
- O8 Learn to work with spell-checkers and automatic translators.
- O9 Know the online links of the main entities dedicated to linguistic advice.
- O10 Learn to find the solution to grammar questions in grammars, manuals and documents online.
- O11 Get notions about the main graphic conventions.

## Competences

CB2 Applying their knowledge to their work or vocation in a professional way and possessing the competencies that are usually demonstrated through the elaboration and defense of arguments and the resolution of problems within their study area.

CB3 Ability to gather and interpret relevant data (usually within their study area) to make judgments that include a reflection on relevant social, scientific or ethical issues.

CB4 Be able to transmit information, ideas, problems and solutions to both specialized and non-specialized audience.

CG6 Implementing the capacity for autonomous learning.

CG8 Implementing the capacity for oral and written communication in Catalan and Spanish (with experts and non-experts).

CG10 Implementing knowledge and the ability to use ICT in relation to the corresponding field of study.

CG11 Searching and properly managing information, based on diverse documentary sources and typologies.

CG12 Properly use the terminology and techniques of the disciplinary or professional field.

CE11 Identifying basic knowledge of the history and cultures of Catalan and Occitan speaking societies, as well as the ability to contextualize linguistic and literary phenomena.

CE12 Developing the ability to analyze, evaluate and correct, grammatically and stylistically, oral and written texts in Catalan and Occitan languages.

CT1 Acquiring an adequate oral and written comprehension and expression of Catalan and Spanish.

CT3 Acquiring training in the use of new technologies and information and communication technologies.

CT4 Acquiring basic knowledge of entrepreneurship and professional environments.

CT6 Applying the gender perspective to the functions of the professional field.

## Subject contents

Terminology and consultation tools (terminology resources, terminology associations, dictionaries ...)

Correction and translation (translation criteria, automatic translators and spell-and grammar-checks...)

Linguistic forums

Entities

Grammatical aspects

Graphic conventions (upper and lower case letters, abbreviations, protocol treatments, punctuation marks, type of letters...)

Toponymy and anthroponymy

Creative language

## Methodology

The subject is taught according to the **following schedule**

HP (lectures) 60h

HNP (e-learning): 90h

The theoretical sessions consist of explaining the bibliography and the concepts necessary to face the Linguistic Advice; the practical sessions are carried out based on exercises to apply theoretical knowledge and using real texts.

| Activity               | CODIFICATION / Description / Typology TPD   | HP*                              | HNP                                    |
|------------------------|---|----------------------------------|--|
| <b>Master class</b>    | M   | 5                                |  |
| <b>Seminars (S)</b>    | S1- Methodological work of review, summary, oral and lexicon presentation   | 5                                |  |
| <b>Practices (P)</b>   | PA1- Convention exercises<br>PA2- Analysis and comment on grammar and translation aspects in Catalan<br>PA3- Search for information on grammar and translation aspects in Catalan<br>PA4- Production of oral and written texts in Catalan<br>P5- Search for linguistic and extralinguistic aspects that intervene in the correction of texts<br>P6-Translation and correction of text<br>PA7- Creative language exercises: advertising, neologisms, words game... | 5<br>5<br>5<br>5<br>5<br>10<br>5 | 12<br>15<br>15<br>10<br>10<br>15<br>10 |
| <b>Works (T)</b>       |   |                                  |  |
| <b>Tutorials (Tut)</b> | Tut1- Text revision<br>Tut2- Text revision  | 2,5<br>2,5                       |  |
| <b>Others (AA)</b>     | AA1- Problem-solving in the classroom<br>AA2- Visit to a linguistic assessment center   | 5<br>---                         | 3                                      |
| <b>Evaluation (AV)</b> | See table of evaluation mechanisms  |                                  |  |
| <b>TOTAL</b>           | The absolute total must always add 187.5 h (7.5 ECTS) or 150 h (6 ECTS)   | 60                               | 90                                     |

### Methodology:

- Master classes
- Written work
- Problem solving
- Practices
- Review in the classroom
- Visit

## Development plan

### Week 1

- Terminology and consultation tools (terminology resources, terminology centres, dictionaries ...)

### Weeks 2-4

- Correction and translation (translation criteria, automatic translators and spell-and grammar-checks...)
- Search for information on translation aspects in Catalan
- Analysis and comments on translation aspects in Catalan
- Translation
- Production of written texts in Catalan I

### Weeks 5-8

- Grammatical aspects
- Search for information on grammatical aspects in Catalan
- Analysis and comments on grammatical aspects in Catalan
- Correction
- Production of oral texts in Catalan I

### Weeks 9-11

- Graphic conventions (upper and lower case letters, abbreviations, protocol treatments, punctuation marks, fonts ...)
- Exercises of conventions
- Production of written texts in Catalan II

### Weeks 12-13

- Linguistic forums
- Entities
- Toponymy and anthroponymy
- Production of oral texts in Catalan II

### Weeks 14-15

- Creative language
- Creative language exercises: advertising, neologisms, word games ...

## Evaluation

| Evaluation mechanisms                    | Codification / Description-criteria / Typology TPD   | Activity             | %        |
|--|--|----------------------|----------|
| <b>Assistance and participation (As)</b> | The interest and active participation in problem solving will be positively valued   | Active participation | (+)      |
| <b>Block 1</b>                           | T1- Search for information in various sources (manuals, grammars, network ...) about some linguistic aspects not sufficiently consolidated | P1-P7                | 10       |
|  | T2- Summary exercises of what has been worked on during the course with the consultation of the necessary terminological tools             | P1-P7                | 20       |
| <b>Block 2</b>                           | A1- Convention exercises<br>A2- Summary of a chapter of a grammar or grammar article   | P1<br>P3             | 10<br>10 |

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|                |   |                      |          |
|----------------|---|----------------------|----------|
| <b>Block 3</b> | A3- Development of oral texts *<br>A4- Translation, correction and elaboration of written texts * | P2, P4<br>P2, P5, P6 | 10<br>20 |
| <b>Block 4</b> | A5- Answer to linguistic and extralinguistic questions<br>A6- Problem solving in the classroom*   | P3, P5, P7<br>P1-P7  | 10<br>10 |
| <b>TOTAL</b>   |   |                      | 100      |

## OBSERVATIONS:

\* In order to decide this note, the teacher will not do the average of the exercises carried out, but will take into account the progression of the student throughout the course.

If the teacher considers that the spelling, the expression or the formal presentation are neglected, she may consider not correcting the activity and suspending it for this reason.

If **academic fraud or spontaneous copying** is detected, we will apply what is established in the Regulations for the Assessment and Grading of Student Learning in UDL Bachelor's and Master's Degrees.

Students who want to ask for **alternative assessment** must submit an employment contract or justify, in a letter addressed to the dean, the reasons that make it impossible for him/her to carry out the continuous assessment within five (5) days after the beginning of the semester. For information, please send an e-mail to [lletres.secretariacentre@udl.cat](mailto:lletres.secretariacentre@udl.cat) or ask for information at the Faculty's academic office (Secretaria Acadèmica de la Facultat de Lletres).

## ALTERNATIVE ASSESSMENT

| Evaluation mechanisms | Codification / Description-criteria / Typology TPD   | Activity             | %        |
|-----------------------|--|----------------------|----------|
| <b>Block 1</b>        | T1- Search for information in various sources (manuals, grammars, network ...) about some linguistic aspects not sufficiently consolidated | P1-P7                | 10       |
|                       | T2- Summary exercises of what has been worked on during the course with the consultation of the necessary terminological tools             | P1-P7                | 20       |
| <b>Block 2</b>        | A1- Summary of a style book<br>A2- Summary of a chapter of a grammar or grammar article  | P1<br>P3             | 20<br>20 |
| <b>Block 3</b>        | A3- Development of oral texts *<br>A4- Translation, correction and elaboration of written texts *  | P2, P4<br>P2, P5, P6 | 10<br>20 |
| <b>TOTAL</b>          |  |                      | 100      |

## Bibliography

### ORAL CATALAN LANGUAGE

Castellanos, Josep Anton (2004), *Manual de pronunciació: criteris i exercicis d'elocució*, Vic, Eumo.

Institut d'Estudis Catalans (1990), *Proposta per a un estàndard oral de la llengua catalana. I: Fonètica*, Barcelona, IEC.

Institut d'Estudis Catalans (1993), *Proposta per a un estàndard oral de la llengua catalana. II: Morfologia*, Barcelona, IEC.

Vallverdú, Francesc (1986), *Elocució i ortografia catalanes per a ús de locutors de ràdio i televisió: la normalització lingüística i la televisió*, Barcelona, Junc.

### STYLE GUIDES

Avui. *Llibre d'estil* (1997), Barcelona, Empúries.

Casals, Daniel (2001), «Les polèmiques entre lights i heavies i les seves repercussions en l'elaboració dels models lingüístics per als mitjans de comunicació de massa», dins PRADILLA, Miquel Àngel [ed.]. *Societat, llengua i norma*, Benicarló, Alambor.

Coromina, Eusebi (1991), *El 9 Nou. Manual de redacció i estil*, Vic, Eumo.

Fité, Ricard (2006), "El Periódico, una experiència en traducció automàtica", *Tradumàtica. Traducció i Tecnologies de la informació i la Comunicació 04*:

<http://www.raco.cat/index.php/Tradumatica/article/view/56010/65359>

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TELEVISIÓ DE CATALUNYA (1995), *El català a TV3. Libre d'estil*, Barcelona: Edicions 62.

Vallverdú, Francesc (2000), *El català estàndard i els mitjans audiovisuals*, Barcelona, Edicions 62.

*Llibre d'estil de la Corporació Catalana de Mitjans Audiovisuals*, <https://www.ccma.cat/livredestil/>

Mestres, J. M., Costa, J., Oliva, M. i Fití R. (2009), *Manual d'estil. La redacció i l'edició de textos*, Vic, Eumo / UB / UPF / Ass.

Mestres Rosa Sensat (4 edició) [versió pdf: <https://estil.llocs.iec.cat/>]

Solà, Joan i Josep M. Pujol (1989), *Tractat de puntuació*, Barcelona, Columna.

## GRAMMARS AND DICTIONARIES

Bastons Villalonga, Núria et al. (2011), *Gramàtica pràctica del català*, Barcelona, Teide (nivells A1-B2)

Franquesa, Manuel (1995), *Diccionari de sinònims*, Barcelona, Pòrtic.

Ginebra, Jordi i Anna Montserrat (1999), *Diccionari d'ús dels verbs catalans. Règim verbal i canvi i caiguda de preposicions*, Barcelona, Edicions 62.

*GramatiCard: totes les regles de la gramàtica catalana*, Barcelona, Castellnou, 1999.

Grup Flaix (2009), *Diccionari del català col·loquial, dubtes davant del micròfon*, Barcelona, Encyclopèdia Catalana.

Institut d'Estudis Catalans (2016), *Gramàtica de la llengua catalana*.

Institut d'Estudis Catalans (2019), *Gramàtica bàsica i d'ús de la llengua catalana*.

Moll, Francesc de Borja (1968), *Gramàtica catalana*, Palma, Moll.

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Raspall, Joana i Joan Martí (2013), *Diccionari de frases fetes*, Barcelona, Encyclopèdia Catalana.

Solà, Joan (coord.) (2002), *Gramàtica del català contemporani*, 3 volums, Barcelona, Empúries.

## ONLINE GRAMMARS AND STYLE GUIDES

Curs de llengua catalana, nivell B:

[http://administraciojusticia.gencat.cat/web/.content/home/seccions\\_tematicas/usos\\_linguistics/recursos\\_linguistics/dossier\\_nivell\\_b.pdf](http://administraciojusticia.gencat.cat/web/.content/home/seccions_tematicas/usos_linguistics/recursos_linguistics/dossier_nivell_b.pdf)

Curs de llengua catalana, nivell C:

[http://administraciojusticia.gencat.cat/web/.content/documents/arxius/nivell\\_c\\_solucionari.pdf](http://administraciojusticia.gencat.cat/web/.content/documents/arxius/nivell_c_solucionari.pdf)

Gramàtica pràctica del català: <http://libro-gramatica-practica-del-catala-a1-b2.eslibros.co/descargar/FP33mcnPccFM9XtFMnmPm/>

ÉSADIR, [www.esadir.cat](http://www.esadir.cat)

Institut d'Estudis Catalans (2017), Ortografia de la llengua catalana, [https://www.iec.cat/llengua/documents/ortografia\\_catalana\\_versio\\_digital.pdf](https://www.iec.cat/llengua/documents/ortografia_catalana_versio_digital.pdf)

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OPTIMOT, Consultes lingüístiques,

<http://aplicacions.llengua.gencat.cat/lc/AppJava/index.html>

Resum de gramàtica bàsica de la UB (2002):

<http://www.ub.edu/slc/autoaprenentatge/gramatik/>

TERMCAT, Centre de Terminologia de la Llengua Catalana, <http://www.termcat.cat/>

Aprender catalán: [http://mylanguages.org/es/catalan\\_aprender.php](http://mylanguages.org/es/catalan_aprender.php)

## ONLINE DICTIONARIES

Alcover, Antoni i Francesc de Borja Moll, *Diccionari Català-Valencià-Balear*, <http://dcvb.iecat.net/>

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*Diccionari descriptiu de la llengua catalana*, <https://dcc.iec.cat/>

*DIEC2*: <http://dlc.iec.cat/>

*Diccionari normatiu valencià*, [Diccionari\\_normatiu\\_valencià.gva.es](http://Diccionari_normatiu_valencià.gva.es)

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Institut d'Estudis Catalans, *Corpus textual informatitzat de la llengua catalana*, <https://ctilc.iec.cat/>

Jané, Albert, *Diccionari de sinònims*, <https://sinonims.iec.cat/>

## ONLINE TRANSLATORS

<http://www.softcatala.org/traductor>

traductor de Google, <https://translate.google.es/?hl=ca>

<http://www.opentrad.org/>