Universitat de Lleida

DEGREE CURRICULUM
DEGREE ESSAY

Academic year 2013-14

BACHELOR'S THESIS 2013-14

Subject's general information

Subject name	DEGREE ESSAY
Code	101345
Semester	2n Q Avaluació Continuada
Typology	Obligatòria
ECTS credits	9
Theoretical credits	0
Practical credits	0
Department	Administració d'Empreses i Gestió Econòmica dels Recursos Naturals
Important information on data processing	Consult this link for more information.

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Subject's extra information

Suggestions

During the registration form to fill in the preference level (grade website available) and deliver it to the coordination of Business Administration degree.

The course as part of the academic plan

Royal Decree 861/2010 of 2 July, amending Royal Decree 1393/2007 of 29 October, the regulation of official university indicates that all teachings official degree conclude with the preparation and defense of a Final Grade, which must be part of the curriculum. In Business Administration degree is held in the last year. Requirement enrollment: 180 credits obtained. Defense requirement: 231 credits obtained. The TFG is the realization by the individual student and a project report or original study under the supervision of one or two mentors or tutors or two, which integrate and develop training content received, skills, competencies and skills acquired during the training period the grade.

Learning objectives

No s'especifiquen.

Competences

University of Lleida strategic competences

- Correctness in oral and written language.

- Master Information and Communication Technologies.

- Respect of the essential rights of equality between men and women, the promotion of Human Rights and of the values of a peace culture and democracy.

- Master a foreign language.

Degree-specific competences

- Know the moral and ethical principles and the legal and social responsibility derived from one's own actions and those of the institution.

- Create and direct a business, which listens and responds to the changes of the environment in which it operates.

- Apply instrumental techniques to the analysis and solution of business problems and to the taking of decisions.

- Identify and interpret the economical, environmental, political, sociological and technological factors in local, national and international ambits, and their repercusion upon organizations.

- Intervene in operations belonging to financial entities and markets.

- Perform the roles related to the different functional areas of a business and institutions.

- Elaborate, interpret and audit the economical-financial information of entities and individuals, and provide them with assessment.

Degree-transversal competences

- Ability to criticise and be self-critical.

- Ability to organise and plan.

- Teamwork and leadership.

- Be able to work and to learn in an autonomous way and simultaneously adequately interact with others, through cooperation and collaboration.

- Ability to analyse and synthesise.

- Act in accordance with rigour, personal compromise and in a quality orientated way.

Subject contents

The preparation of the work will be done in three stages:

Home Stage:

Modeled the student develop a plan that includes at least the Working, objectives,key questions of the subject, the methodology and sources s'empraranen data collection, the resources used, unarevisió of the literature, a first version of the table of contents and schedule of the Degree Essay with the deadlines delivery of content blocks of the index. The stage ends with the production of a home DE.

Stage of development:

Modeled the student and reviewing the literature, using the proposed methodologyialtres resources have to develop in order to work extraure'ncertes conclusions can achieve the proposed objectives. The stage ends with a progress report of DE.

Final stage:

Modeled students prepare their final report DE, making all necessary revisions. You also need to prepare an oral presentation of DE.

This stage ends with the filing of the final report and oral presentation DE and publicwork.

Bibliography

Bibliography and resources

Universitat Pompeu Fabra (stages in the development of an academic paper) [online]

[March 2010]

<http://www.upf.edu/bibtic/guiesiajudes/tre-aca.html>

Universitat de Barcelona (Guidelines for submitting an academic paper) [online] [February 2010]

<http://www.ub.edu/biblio/docs/pautes_presentacio.pdf>

Universitat Pompeu Fabra (planning work) [online] [March 2010]

<http://parles.upf.edu/cr/catacd/treball4.htm>

Universitat Politècnica de Catalunya (how to present an academic paper) [online]

[March 2010]

<http://bibliotecnica.upc.es/fullsacces/fulls/Serie5_5_Catala.pdf>

<http://bibliotecnica.upc.es/fullsacces/fulls/Serie5_5_Castella.pdf>

Universitat Politècnica de Catalunya (bibliography and citations) [online] [March 2010]

<http://bibliotecnica.upc.es/fullsacces/fulls/Serie5_4_Catala.pdf>

<http://bibliotecnica.upc.edu/node/1553>

Universitat Politècnica de Catalunya (cite electronic and audiovisual documents) [online] [March 2010]

<http://bibliotecnica.upc.es/fullsacces/fulls/Serie5_7_Catala.pdf>

Universitat Politècnica de Catalunya (cite printed and oral documents) [online] [March 2010]

<http://bibliotecnica.upc.es/fullsacces/fulls/Serie5_6_Catala.pdf>

Universitat de Lleida (how to cite references) [online] [March 2010]

<http://pvold.sbd.udl.es/tempfiles/tmp44053/COMESPRESENTA.htm>

linguistic aspects

Enciclopèdia catalana. [online] [March 2010]

<http://www.enciclopedia.cat/>

Institut d'Estudiscatalans (2007[2]), *Diccionari de la llengua catalana*. Barcelona: Edicions 62 i

Enciclopèdia Catalana. [online] [March 2010]

<http://dlc.iec.cat/>

Gramàtica de la llengua catalana. [online] [March 2010]

<http://www2.iec.cat/institucio/seccions/Filologica/gramatica/default.asp>

Real Academia Española(2001[22]), *Diccionario de la lengua española.* Madrid: Espasa Calpe.

[online] [March 2010]

<http://www.rae.es/rae.html>

Termcat. Centre de terminologia. [online] [March 2010]

<http://www.termcat.cat/>

Universitat oberta de catalunya. *Servei Lingüístic.* [online] [March 2010]

< http://www.uoc.edu/serveilinguistic/home/ >

Formal and conventional aspects

Institut d'Estudis catalans. *Gramàtica de la llengua catalana.* [online] [March 2010]

<http://www2.iec.cat/institucio/seccions/Filologica/gramatica/default.asp>

Llengua catalana.Generalitat de catalunya. [online] [March 2010]

<http://www20.gencat.cat/portal/site/Llengcat/>

Llengua catalana.Generalitat de catalunya. [online] [March 2010]

<http://www20.gencat.cat/docs/Llengcat/Documents/Publicacions/Altres/Arxius/majus.pdf>

Llengua catalana.Generalitat de catalunya. (abbreviations) [online] [March 2010]

<http://www20.gencat.cat/docs/Llengcat/Documents/Publicacions/Altres/Arxius/abrevia.pdf>

Servei de Política Lingüística. Govern d'Andorra. [online] [March 2010]

<http://www.catala.ad/index.php?option=com_content&task=view&id=32&Itemid=204>

Universitat de Barcelona (Questions graphical style and conventions, grammarissues; references and citations) [online] [March 2010]

< http://www.ub.es/criteris-cub/criteris.php>

Universitat de Lleida (How to cite bibliography) [online] [March 2010]

<http://pvold.sbd.udl.es/tempfiles/tmp44053/Citacionsbibliografiques.htm>

Universitat Oberta deCatalunya (How to cite bibliography) [online] [March 2010]

<http://www.uoc.edu/serveilinguistic/criteris/convencions/referencies_bib.html>

Specific tools for specialties

Linguistic criteria for legal and judicial [online] [March 2010]

<http://www20.gencat.cat/portal/site/Justicia/menuitem.cc15117be9e6a1b6bd6b6410b0c0e1a0/?vgnextoid=5d12a1c9c9203110VgnVCM1000008d0c1e0aRCRD&vgnextchannel=5d12a1c9c9203110VgnVCM1000008d0c1e0aRCRD&vgnextfmt=defaultl>

*Independing learning of juridic language [*online] [March 2010]

<http://www.gencat.cat/justicia/llengjur/>

International law (how to cite laws in other languages??, etc.). [online] [March 2010]

<http://www.upf.edu/bibtic/dret/penal.html#webs>

<http://www.upf.edu/bibtic/dret/ljap.html>

CATAWEB. La llengua catalana en l'àmbit jurídic [online] [March 2010]

<http://www.cataweb.cat/>

Basic vocabulary multilingual specialty [online] [March 2010]

<http://www.ub.edu/sl/ca/acollida/vobasics.php>

Dictionary of economic and financial terms [online] [March 2010]

<http://portal.lacaixa.es/docs/diccionario/A_ca.html>

Dictionary of financial markets [online] [March 2010]

<http://www.termcat.cat/dicci/mfinancers/index.html>

Dictionary of rent [online] [March 2010]

<http://www.termcat.cat/dicci/renda/index.html>

Dictionaries of communication and related sciences [online] [March 2010]

<http://www.bib.uab.es/comunica/diccionaris.htm#comunicaci%F3>

Various resources related to the history of art [online] [March 2010]

<http://www.bib.ub.edu/?id=197>

Additional references: Terminology and specific lexical

Terminological library (Centre de Terminologia TERMCAT)
<http://www.termcat.es/biblioteca/index.eshtml>
You will find all dictionaries, vocabularies, lexicons, posters and altresmaterialscontaining terminology of technical and scientific encatalà since 1932.

Collection of lexical industry (Departament d'Indústria, Comerç i Turisme/ Enciclopèdia Catalana)

<http://accnt.gencat.es/lexics/diccion.htm>

Collection of Catalan-Spanish bilingual lexical which include more than 15,000different terms sectorsindustrials (graphic arts, electronics, basic industry, beverages, bénsd'equipament, leather, manufacturing, transportation, furniture, cork, pulp, plastic, etc.). .

Dictionary sanitation (Departament de Medi Ambient)

<http://www3.gencat.es:81/sanejament/diccio.htm>

Check online desanejament terms. You can choose the source language (Catalan, Spanish and English) and the destination.

Technical dictionaries from the world of construction (Departament dePolítica Territorial i Obres Públiques)

<http://www.gencat.es/ptop/llengua/index.htm>

Online Consultation on terms of ports and coasts, groundwater hydrology, construction and roads. Look technical terminology from the term Catalan, Spanish,French and english.

Vocabularies law online (Servei de Llengua Catalana de la Universitat de Barcelona)

<http://www.ub.es/slc/termens/termin.htm>

Vocabularies right online (civil, commercial, criminal and procedural) consultation service specific terminology, vocabularies and dictionaries Assessorade activities of the scientific terminology and discussion forums terminology.

Biblioterm (Servei de Llengües i Terminologia de la Universitat Politècnicade Catalunya)

<http://www.upc.es/slt/Biblioterm/>

Dedades basis of linguistic and terminological resources. The search for each resource potfer-author, title, area of ??expertise, resource type and language. Full withlinks to more than 380 dictionaries and other language resources.

Law online vocabularies (Servei de Llengua Catalana de la Universitat de Barcelona)

<<http://www.ub.es/slc/ffll/apren/vincle3.htm>>

Catalogue of publications on vocabulary for administrative personnel and services (office, accounting, management, office equipment, registration previsiósocial, labor relations and copying). Includes vocabulary microcomputing.

Model documents

Manual documents for the company (Ministry of Industry, Trade and Tourism)

http://www.gencat.es/dict/llengua/eines_per_a_lempresa/mde/web/index.html

This tool will be made available to the business models of documents andlesrecomanacions common language that will allow better communication internaicommunication with customers, and therefore the quality of their servicesproductesi. Contains models of labor contracts and links to papers union CCOO.

Writing Models (Departament de Cultura)

http://cultura.gencat.es/llengcat/sial/menuas.asp

Contains over 90 cards to write documents (models record, voucher, letter, contract, quotation, request, report, invoice, auto, office, supply, complaint, received resourcegreets sentence request check, etc..).

Document templates (Departament de PolíticaTerritorial i Obres Públiques)

http://www.gencat.es/ptop/llengua/document/mdoc.htm

Dediferents templates in Word 6.0 documents that can be customized to the needs of cadausuari. Different documents can be found at this address are: dereuniórecord, letter, certificate, notice of meeting, reporting and application.Escomplementa with explanations and examples.

Models of labor contracts (Departamentde Treball)

http://www.gencat.es/treball/docum/montreball/mon_index.html

Here are, in PDF format, all types of work contracts available on line. All models canbe viewed and printed.

Administrative forms (Departament de Justícia)

http://www.gencat.es/justicia/llengua/formularis/index.htm

Templates administrative forms (certificate, letter, certificate, notice, report,resource isolated form) and legal forms (demand, complaint, complaint, appeal, written parts, proposition testing, provisioning, auto isentència).

Legal Forms (Servei Lingüístic del Consell de Col·legisd'Advocats de Catalunya)

http://www.cicac.org/newhtm/index_ling.htm

Template legal forms: international law, family law, limited liability companies, leasing urban form and general written procedure. Sections: juridicoadministrativaterminology, news, phraseology and bibliography.

Banking and savings (Servei Lingüístic de Comissions Obreres)

http://www.comfia.net/catalunya/publicac/norma.htm

Electronic publication in PDF format consists of three blocks of content: symbolsand abbreviations, vocabulary and expressions, and financial documents.