



DEGREE CURRICULUM

METHODOLOGY OF ACADEMIC WORK AND SCIENTIFIC RESEARCH

Coordination: ACEBRON RUIZ, JULIAN

Academic year 2023-24

Subject's general information

Subject name	METHODOLOGY OF ACADEMIC WORK AND SCIENTIFIC RESEARCH			
Code	101049			
Semester	1st Q(SEMESTER) CONTINUED EVALUATION			
Typology	Degree	Course	Character	Modality
	Bachelor's Degree in Hispanic Philology	1	COMMON/CORE	Attendance-based
	Double degree: Bachelor's degree in Applied Languages and Translation and Bachelor's degree in Hyspanic Philology	1	COMMON/CORE	Attendance-based
Course number of credits (ECTS)	6			
Type of activity, credits, and groups	Activity type	PRAULA	TEORIA	
	Number of credits	3	3	
	Number of groups	1	1	
Coordination	ACEBRON RUIZ, JULIAN			
Department	PHILOLOGY AND COMMUNICATION			
Teaching load distribution between lectures and independent student work	Hybrid or mixed teaching: 1. HP: 60 h 2. HNP: 90 h distributed as follows: - HNPs: Online classes and/or sessions with the professor's guidance: videoconferences for master classes, discussions, seminars, tutoring... Synchronous online classes and/or sessions will be held within the scheduled time for the class (10 h) - HNPa: Student's individual work, without the professor's guidance: reading of the required texts and/or instructional materials prepared by the professor, individual study and the completion of activities assigned by the professor. (80 h)			
Important information on data processing	Consult this link for more information.			
Language	Spanish (with occasional and pertinent reading in other languages).			
Distribution of credits	Theory 50% Practise 50%			

Teaching staff	E-mail addresses	Credits taught by teacher	Office and hour of attention
ACEBRON RUIZ, JULIAN	julian.acebron@udl.cat	6	Thursday-Friday 9:00-10:00 Room 3.43

Subject's extra information

Students must attend class having completed the prescribed readings.

Learning objectives

The objective of this subject is twofold: on the one hand it is a question of giving to the student a concrete knowledge of the bibliographical search, its valuation and the correct formal realization of works and exhibitions of academic-scientific character. On the other hand, the aim is to analyze the main research methods in the fields of literature and linguistics, in order to begin the elaboration of a research work.

Competences

Cross-cutting competences:

CT1. Acquire adequate oral and written comprehension and expression of Catalan and Spanish

CT3 Acquire training in the use of new technologies and information and communication technologies.

CT5 Acquire essential notions of scientific thought.

Basic skills:

CB3 Ability to collect and interpret relevant data (usually within their area of study) to make judgments that include reflection on relevant issues of a social, scientific or ethical nature.

CB5 Know how to develop those learning skills necessary to undertake further studies with a high degree of autonomy.

General competences:

CG1 Demonstrate capacity for analysis and synthesis.

CG2 Analyze and evaluate a topic or matter, applying critical and objective reasoning.

CG11 Know how to use the terminology and techniques of the disciplinary or professional field.

Specific competences:

CE25 Know and know how to apply basic research procedures related to the study of the Spanish language and its literature, including the use of laboratories.

Subject contents

General and specific goals

Theoretical contents and individual and group practical activities.

1. Fundamental notions. [2 weeks]

Curiosity and knowledge. Information, science and wisdom. Method and methodology.

2. Methods of the study of philology. [6 weeks]

3. Documentation. [2 weeks]

The bibliography. Bibliographic control. Criticism of sources.

Primary sources and secondary sources. Elaboration of bibliographies.

5. The quotation. [2 weeks]

Quotation criteria. The direct quotation.

Specialized terminology for quotations and notes. Typology of the review.

4. The academic work. [2 weeks]

Assumptions. Initial ideas.

Formulation of the work hypothesis.

The schedule: objectives, resources, planning. From the provisional script to the successive drafts. The final version. Review.

Presentation of academic works. Modes of oral presentation. Editing and layout of printed texts (sections, index, basic orthotypography).

Methodology

Methodology (6 ECTS = 60 HP + 90 HNP)

Activity	Description	o*	G*	HP classroom	HP outside classroom	HNP
Master Class(M)	See contents (Summary)		1	16	10	
Seminars (S)						
Práctices (P)	Readings, queries in bibliographic and documental funds.					40

Course Works (T)	Oral dissertations and presentations		1	5	5	26
Tutorials (Tut)	Resolution of doubts. Guide for carrying out activities.		1		2	
Other (AA)	Guided visits to archives and libraries	1			10	
Evaluation (AV)	Individual written exercises in the classroom	1		12		24
TOTAL				33	27	90

Development plan

General and specific goals

Theoretical contents and individual and group practical activities.

1. Fundamental notions. [1st-2nd week]

Curiosity and knowledge. Information, science and wisdom. Method and methodology.

2. Methods of the study of philology. [3rd-8th week]

3. Documentation. [9th-10th week]

The bibliography. Bibliographic control. Criticism of sources.

Primary sources and secondary sources. Elaboration of bibliographies.

5. The quotation. [11th-12th week]

Quotation criteria. The direct quotation.

Specialized terminology for quotations and notes. Typology of the review.

4. The academic work. [13th-14th week]

Assumptions. Initial ideas.

Formulation of the work hypothesis.

The schedule: objectives, resources, planning.

From the provisional script to the successive drafts. The final version. Review.

Presentation of academic works. Modes of oral presentation. Editing and layout of printed texts (sections, index, basic orthotypography).

Evaluation

EVALUATION SYSTEM

EVALUATION MECHANISMS	CODIFICATION / DESCRIPTION-CRITERIA / TYPOLOGY TPD	OBSERVATIONS	O*	Activity
Assistance and participation (As)	Assistance and active participation and with previous preparation having performed the prescribed readings.	I		
Evaluation Workshop (TA) (Exam)	Continuous assessment through individual written exercises.	II		
Report (In) / Jobs (T)	Texts comments, dissertations, essays.	III		
Others (A)	Practices.	IV		
Others (A)	Oral presentations, assistance to recommended conferences, reviews.	V		

TOTAL: 100

If academic fraud or spontaneous copying is detected, we will apply what is established in the Regulations for the Assessment and Grading of Student Learning in UdL Bachelor's and Master's Degrees.

Students who want to ask for **alternative assessment*** must submit an employment contract or justify, in a letter addressed to the dean, the reasons that make it impossible for him/her to carry out the continuous assessment within five (5) days after the beginning of the semester. For information, please send an e-mail to lleteres.secretariacentre@udl.cat or ask for information at the Faculty's academic office (Secretaria Acadèmica de la Facultat de Lletres).

*The **alternative assessment** will consist of an exam (written and oral) on the overall content of the course program.

Bibliography

- Alcina Franch, José: *Aprender a investigar. Métodos de trabajo para la redacción de tesis doctorales (Humanidades y ciencias sociales)*, Compañía Literaria, Madrid, 1994.
- Benedict, Barbara M.: *Curiosity. A Cultural History of Early Modern Inquiry*, The University of Chicago Press, Chicago-London, 2001.
- Clanchy, John & Brigid Ballard: *Cómo se hace un trabajo académico. Guía práctica para estudiantes universitarios [How to Write Essays: A Practical Guide to Students]*, trad. Álvaro Garrido, Prensas Universitarias de Zaragoza, 1995.
- Descartes, René: *Discurso del método [Discours de la méthode]*, trad. Risieri Frondizi, Alianza, Madrid, 1994 (16th reprint).
- Díez Borque, José M³ (coord.): *Métodos de estudio de la obra literaria*, Taurus, Madrid, 1985.
- Eco, Umberto: *Cómo se hace una tesis. Técnicas y procedimientos de estudio, investigación y escritura [Come si fa una tesi di laurea]*, trad. Lucía Baranda & Alberto Clavería, Gedisa, Barcelona, 1994 (reprint).
- García Roldán, José Luis: *Cómo elaborar un proyecto de investigación*, Universidad de Alicante, Alicante, 1995.
- Grafton, Anthony: *Falsarios y críticos. Creatividad e impostura en la tradición occidental [Forgers and Critics. Creativity and Duplicity in Western Scholarship]*, trad. Gonzalo G. Djembé, Crítica, Barcelona, 2001.
- Gratzer, Walter: *Eurekas y euforias. Cómo entender la ciencia a través de sus anécdotas [Eurekas and Euphorias. The Oxford Book of Scientific Anecdotes]*, trad. Javier García Sanz, Crítica, Barcelona, 2005 (3th ed.).
- Jauralde Pou, Pablo: *Manual de investigación literaria. Guía bibliográfica para el estudio de la literatura española*, Gredos, Madrid, 1981.
- Martínez de Sousa, José: *Diccionario de ortografía técnica. Normas de metodología y presentación de trabajos científicos, bibliológicos y tipográficos*, Fundación Germán Sánchez Ruipérez & Pirámide, Salamanca-Madrid, 1987.
- Montaner Frutos, Alberto: *Prontuario de bibliografía. Pautas para la realización de descripciones, citas y repertorios*, Trea, Gijón, 1999.
- Pagliaroli, Adriana: *Cómo hacer presentaciones. Ideas y recursos para eficientes comunicaciones*, Longseller, Buenos Aires, 2003.
- Pérez, Juan Ignacio & Joaquín Sevilla: *Los males de la ciencia*, Next Door Publishers, Pamplona, 2022.

- Serafini, Maria Teresa: *Cómo redactar un tema. Didáctica de la escritura* [*Come si fa un tema in classe*], trad. Rosa Premat, Paidós, Barcelona, 1997.
- Sherwood, Hugh C.: *La entrevista* [*The Journalistic Interview*], trad. Alfonso Espinet, A.T.E., Barcelona, 1976.
- Van Doren, Charles: *Breve historia del saber* [*History of Knowledge*], trad. Claudia Casanova, Planeta, Barcelona, 2006.
- *Spaced repetition* <<https://www.gwern.net/Spaced%20repetition>>