



DEGREE CURRICULUM

# **METHODOLOGY OF ACADEMIC WORK AND SCIENTIFIC RESEARCH**

Coordination: ACEBRON RUIZ, JULIAN

Academic year 2020-21

## Subject's general information

<b>Subject name</b>	METHODOLOGY OF ACADEMIC WORK AND SCIENTIFIC RESEARCH			
<b>Code</b>	101049			
<b>Semester</b>	1st Q(SEMESTER) CONTINUED EVALUATION			
<b>Typology</b>	<b>Degree</b>	<b>Course</b>	<b>Character</b>	<b>Modality</b>
	Bachelor's Degree in Hispanic Philology	1	COMMON	Attendance-based
	Double degree: Bachelor's degree in Applied Languages and Translation and Bachelor's degree in Hyspanic Filology	1	COMMON	Attendance-based
<b>Course number of credits (ECTS)</b>	6			
<b>Type of activity, credits, and groups</b>	<b>Activity type</b>	<b>PRAULA</b>	<b>TEORIA</b>	
	<b>Number of credits</b>	3	3	
	<b>Number of groups</b>	1	1	
<b>Coordination</b>	ACEBRON RUIZ, JULIAN			
<b>Department</b>	CLASSICAL, FRENCH AND HISPANIC STUDIES			
<b>Teaching load distribution between lectures and independent student work</b>	Hybrid or mixed teaching: 1. HP: 21h 2. HNP: 129h distributed as follows: - HNPs: Online classes and/or sessions with the professor's guidance: videoconferences for master classes, discussions, seminars, tutoring... Synchronous online classes and/or sessions will be held within the scheduled time for the class (22.5h) - HNPa: Student's individual work, without the professor's guidance: reading of the required texts and/or instructional materials prepared by the professor, individual study and the completion of activities assigned by the professor. (106'5h)			
<b>Important information on data processing</b>	Consult <a href="#">this link</a> for more information.			
<b>Language</b>	Spanish			
<b>Distribution of credits</b>	Theory 50% Practise 50%			

Teaching staff	E-mail addresses	Credits taught by teacher	Office and hour of attention
ACEBRON RUIZ, JULIAN	julian.acebron@udl.cat	3	
TERRADO PABLO, FRANCISCO JAVIER	javier.terrado@udl.cat	3	Monday and tuesday 8:30-9:30 h

## Learning objectives

The objective of this subject is twofold: on the one hand it is a question of giving to the student a concrete knowledge of the bibliographical search, its valuation and the correct formal realization of works and exhibitions of academic-scientific character. On the other hand, the aim is to analyze the main research methods in the fields of literature and linguistics, in order to begin the elaboration of a research work.

## Competences

### Cross-cutting competences:

CT1. Acquire adequate oral and written comprehension and expression of Catalan and Spanish

CT3 Acquire training in the use of new technologies and information and communication technologies.

CT5 Acquire essential notions of scientific thought.

### Basic skills:

CB3 Ability to collect and interpret relevant data (usually within their area of study) to make judgments that include reflection on relevant issues of a social, scientific or ethical nature.

CB5 Know how to develop those learning skills necessary to undertake further studies with a high degree of autonomy.

### General competences:

CG1 Demonstrate capacity for analysis and synthesis.

CG2 Analyze and evaluate a topic or matter, applying critical and objective reasoning.

CG11 Know how to use the terminology and techniques of the disciplinary or professional field.

### Specific competences:

CE25 Know and know how to apply basic research procedures related to the study of the Spanish language and its literature, including the use of laboratories.

## Subject contents

General and specific goals

Theoretical contents and individual and group practical activities.

### 1. Fundamental notions. [2 weeks]

Curiosity and knowledge. Information, science and wisdom. Method and methodology.

### 2. Methods of the study of philology. [6 weeks]

#### 3. Documentation. [2 weeks]

The bibliography. Bibliographic control. Criticism of sources.

Primary sources and secondary sources. Elaboration of bibliographies.

#### 5. The quotation. [2 weeks]

Quotation criteria. The direct quotation.

Specialized terminology for quotations and notes. Typology of the review.

#### 4. The academic work. [2 weeks]

Assumptions. Initial ideas.

Formulation of the work hypothesis.

The schedule: objectives, resources, planning. From the provisional script to the successive drafts. The final version. Review.

Presentation of academic works. Modes of oral presentation. Editing and layout of printed texts (sections, index, basic orthotypography).

## Methodology

Activity	Description	O*	G*	HP classroom	HP outside classroom	HNP
Master Class(M)	See contents		1	10	10	
Seminars (S)						
Prácticas (P)	, Readings, queries in bibliographic and documental funds.					48
Course Works (T)	Trabajos individuales de reseña y disertación + Exposiciones orales en aula		1	5	5	48

Tutorials (Tut)	Resolution of doubts. Guide for carrying out activities.		1		2	
Other (AA)	Guided visits to archives and libraries	1		10		
Evaluation (AV)	Individual written exercises in the classroom	1	6	6		
TOTAL				21	33	96

## Development plan

### General and specific goals

Theoretical contents and individual and group practical activities.

#### 1. Fundamental notions. [1st-2nd week]

Curiosity and knowledge. Information, science and wisdom. Method and methodology.

#### 2. Methods of the study of philology. [3rd-8th week]

##### 3. Documentation. [9th-10th week]

The bibliography. Bibliographic control. Criticism of sources.

Primary sources and secondary sources. Elaboration of bibliographies.

##### 5. The quotation. [11th-12th week]

Quotation criteria. The direct quotation.

Specialized terminology for quotations and notes. Typology of the review.

#### 4. The academic work. [13th-14th week]

Assumptions. Initial ideas.

Formulation of the work hypothesis.

The schedule: objectives, resources, planning. From the provisional script to the successive drafts. The final version. Review.

Presentation of academic works. Modes of oral presentation. Editing and layout of printed texts (sections, index, basic orthotypography).

## Evaluation

### EVALUATION SYSTEM

EVALUATION MECHANISMS	CODIFICATION / DESCRIPTION-CRITERIA / TYPOLOGY TPD	OBSERVATIONS	O*	Activity
Assistance and participation (As)	Assistance and active participation and with previous preparation having performed the prescribed readings.			
Evaluation Workshop (TA) (Exam)	Continuous assessment through individual written exercises.	You must obtain a minimum grade of 5/10 to make an average with the other assessment activities		Individual exercises on a weekly basis
Report (In) / Jobs (T)	Text comments, oral presentations, debates, reviews.			
Others (A)	Tutorials, assistance to recommended conferences, etc..			
TOTAL				

Students who combine their degree with a full time job have the right to ask for alternative assessment within 5 days after the beginning of the semester. For information, please send an e-mail to [academic@lletres.udl.cat](mailto:academic@lletres.udl.cat) or ask for information at the Faculty's secretary (Secretaria de la Facultat de Lletres).

## Bibliography

- Alcina Franch, José: *Aprender a investigar. Métodos de trabajo para la redacción de tesis doctorales (Humanidades y ciencias sociales)*, Compañía Literaria, Madrid, 1994.
- Clanchy, John & Brigid Ballard: *Cómo se hace un trabajo académico. Guía práctica para estudiantes universitarios [How to Write Essays: A Practical Guide to Students]*, trad. Álvaro Garrido, Prensas Universitarias de Zaragoza, 1995.
- Descartes, René: *Discurso del método [Discours de la méthode]*, trad. Risieri Frondizi, Alianza, Madrid, 1994 (16ª reimp.).
- Díez Borque, José Mª (coord.): *Métodos de estudio de la obra literaria*, Taurus, Madrid, 1985.
- Eco, Umberto: *Cómo se hace una tesis. Técnicas y procedimientos de estudio, investigación y escritura [Come si fa una tesi di laurea]*, trad. Lucía Baranda & Alberto Clavería, Gedisa, Barcelona, 1994 (reimp.).
- García Roldán, José Luis: *Cómo elaborar un proyecto de investigación*, Universidad de Alicante, Alicante, 1995.
- Grafton, Anthony: *Falsarios y críticos. Creatividad e impostura en la tradición occidental [Forgers and Critics. Creativity and Duplicity in Western Scholarship]*, trad. Gonzalo G. Djembé, Crítica, Barcelona, 2001.
- Jauralde Pou, Pablo: *Manual de investigación literaria. Guía bibliográfica para el estudio de la literatura española*, Gredos, Madrid, 1981.
- Martínez de Sousa, José: *Diccionario de ortografía técnica. Normas de metodología y presentación de trabajos científicos, bibliológicos y tipográficos*, Fundación Germán Sánchez Ruipérez & Pirámide, Madrid, 1987.
- Montaner Frutos, Alberto: *Prontuario de bibliografía. Pautas para la realización de descripciones, citas y repertorios*, Trea, Gijón, 1999.
- Pagliarioli, Adriana: *Cómo hacer presentaciones. Ideas y recursos para eficientes comunicaciones*, Longseller, Buenos Aires, 2003.
- Serafini, María Teresa: *Cómo redactar un tema. Didáctica de la escritura [Come si fa un tema in classe]*, trad. Rosa Premat, Paidós, Barcelona, 1997.
- Van Doren, Charles: *Breve historia del saber [History of Knowledge]*, trad. Claudia Casanova, Planeta, Barcelona, 2006.
- Spaced repetition* <<https://www.gwern.net/Spaced%20repetition>>