



Universitat de Lleida

# DEGREE CURRICULUM **PRACTICUM**

Coordination: BERNADO TARRAGONA, MÀRIUS JOSEP

Academic year 2023-24

## Subject's general information

Subject name	PRACTICUM			
Code	100153			
Semester	2nd Q(SEMESTER) CONTINUED EVALUATION			
Typology	Degree	Course	Character	Modality
	Bachelor's Degree in History of Art and Artistic Heritage Management	3	COMPULSORY	Attendance-based
Course number of credits (ECTS)	6			
Type of activity, credits, and groups	Activity type	PAES		
	Number of credits	6		
	Number of groups	1		
Coordination	BERNADO TARRAGONA, MÀRIUS JOSEP			
Department	GEOGRAPHY, HISTORY AND HISTORY OF ART			
Important information on data processing	Consult <a href="#">this link</a> for more information.			

Teaching staff	E-mail addresses	Credits taught by teacher	Office and hour of attention
BERNADO TARRAGONA, MÀRIUS JOSEP	maris.bernado@udl.cat	,8	Face-to-face and/or online tutoring at times to be agreed with the students

## Learning objectives

The external internships of the Art History and Heritage Management degree have the main objective of allowing the student to:

- apply and complement the knowledge acquired in their academic training,
- promote the acquisition of skills that prepare them for the exercise of professional activities, and
- facilitate their incorporation into the world of work.

## Methodology

The external curricular internships are the practices corresponding to the compulsory subject of the undergraduate study plan and must be developed in an entity external to the UdL, but with tasks related to the corresponding studies and in accordance with the competences that the student has acquired in the last years.

At the Art History and Heritage Management degree, external internships are taken in the second semester of the third year, between the first week of February and the first week of June, although, in cases where the tutor's authorization and all the documentation signed, the beginning can be advanced in January.

To be able to enroll, they must have passed 150 credits of the degree. In total, a total of 150 hours (6 ECTS) must be counted, of which 120 (80%) to the company or institution and 30 (20%) dedicated to tutorials, preparation of the report, etc.).

The student body can choose the place to do the internship from a list of offers from companies and institutions with which the UdL has signed the corresponding agreement. All the information can be found on the UdL External Internship Portal and Job Bank: <https://www.udl.cat/ca/organs/vicerectors/voa/practiquesacademiques/>

Once the place has been selected based on the academic record, the entity tutor and the UdL tutor define the list of tasks and they are collected in a training project that must be signed by the student, by the company's tutor and by the academic tutor.

For more information on the methodology of the practices: <http://www.lletres.udl.cat/ca/estudiantat-lletres/estudiantat-lletres/#practiques-academiques-externes>

[http://www.lletres.udl.cat/export/sites/FII/ca/\\_galleries/Documents/Preguntes-mes-frequeents-PMF-sobre-practiques-curriculars.pdf](http://www.lletres.udl.cat/export/sites/FII/ca/_galleries/Documents/Preguntes-mes-frequeents-PMF-sobre-practiques-curriculars.pdf)

## Development plan

See the Calendar at <http://www.lletres.udl.cat/ca/estudiantat-lletres/estudiantat-lletres/#practiques-academiques-externes>

## Evaluation

## **Assessment report by the tutor of the unit - 50%.**

Once the practices are finished, the entity tutor receives an email with a very basic survey in which they must evaluate different aspects related to the practices and give a final assessment of the internship period. She will have only one week to do it.

For his part, the UdL tutor reviews this survey and, together with the practice report, evaluates and communicates the final grade to the teacher responsible for the practice course, who is the one who signs the minutes of the course.

## **Assessment report by the academic tutor: tutorials (20%) and report (30%) - 50%.**

The student must write a memory of practices following the indications of the academic tutor. It is recommended that the memory follow the guidelines indicated by the Faculty of Letters

(<http://www.lletres.udl.cat/export/sites/Fil/ca/.galleries/Documents/Com-fer-la-memoria-de-practiques.pdf>)

It will be delivered within the deadlines set in the calendar.

**Attendance at the Professional Orientation Day** that will be held on the morning of **Wednesday, April 17, 2024** (to be announced in due course).