



Universitat de Lleida

## DEGREE CURRICULUM

# **BACHELOR'S THESIS**

Coordination: PASOLA TEJEDOR, ANTONI DE PADUA

Academic year 2023-24

## Subject's general information

Subject name	BACHELOR'S THESIS			
Code	100085			
Semester	UNDEFINED			
Typology	Degree	Course	Character	Modality
	Bachelor's Degree in History	4	COMPULSORY	Attendance-based
Course number of credits (ECTS)	6			
Type of activity, credits, and groups	Activity type	TFG		
	Number of credits	6		
	Number of groups	1		
Coordination	PASOLA TEJEDOR, ANTONI DE PADUA			
Department	GEOGRAPHY, HISTORY AND HISTORY OF ART			
Teaching load distribution between lectures and independent student work	Tutorial: 10 hours Independent student work: 90 hours			
Important information on data processing	Consult <a href="#">this link</a> for more information.			
Language	Catalan, spanish			
Distribution of credits	6 practical credits			

Teaching staff	E-mail addresses	Credits taught by teacher	Office and hour of attention
ALONSO MARTINEZ, NATALIA	natalia.alonso@udl.cat	,5	
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PASOLA TEJEDOR, ANTONI DE PADUA	antoni.passola@udl.cat	1,5	
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VILALTA ESCOBAR, MARIA JOSE	mariajose.vilalta@udl.cat	1	

## Subject's extra information

Bachelor's thesis (TFG) must be enrolled in the final phase of the curriculum (4th year), once the student has passed two thirds of the curriculum; that is, 165 credits, and with the condition of having enrolled the total credit required to obtain the degree.

The (TFG) consists in the individual elaboration of a work focused on any of the subjects treated or related to the degree of History. **It has to be unpublished and any evidence of plagiarism in its least expression will entail the rating of "0" (suspense).**

The TFG is developed under the supervision of a tutor that must belong to the group of the Teaching and Research Personnel of any of the two departments that impart teaching of the degree. The student may suggest to the grade coordinator the topic to be addressed and the desirable tutor; the coordinator will ask for his or her consent and will make the case, which must be ratified by the Studies Committee.

The TFGs must be delivered within the periods established by the Faculty of Letters (see section "Development Plan") and will be evaluated by a tribunal composed of three professors of the Degree of History, one of which may be the tutor. In case of need, one of the members of the court may be external to the grade, provided that it has the appropriate university degree.

## Learning objectives

Know how to write the TFG based on the knowledge and skills acquired throughout the degree.

Show that a high command of the formal elements of academic writing has been acquired, correctly structuring the work in its entirety and in the different parts that compose it.

Demonstrate that the ability to formulate relevant questions and hypotheses has been acquired and to respond to them from the examination of the bibliography and / or empirical data of various types.

Know how to make a bibliography appropriate to the topic and quote it correctly

Show a good knowledge of the state of the subject matter, be able to do prospective and point out future research scenarios

Show that the ability to continue learning at advanced levels autonomously has been acquired.

## Competences

Competences according to Verified Report 2015:

## General competences

CG1 Formulate a rational and critical knowledge of historical processes that allows us to understand the present and make it understandable to others.

## Basic competences

CB3 Ability to gather and interpret relevant historical data to be able to issue judgments that include a reflection on relevant social, scientific or ethical issues.

CB5 Know how to develop those learning skills necessary to undertake further studies with a high degree of autonomy.

## Transversal competences

CT5 Acquire essential notions of scientific thought

## Subject contents

### 1.- Thematic contents

The topic of the TFG must be related to any of the areas of knowledge that integrates the degree of History presenting a state of the matter or consist of a simulation of professional intervention or research. It must be an original work, which raises relevant questions and generates, as a result of the data collected, a coherent and critical reflection.

The objective of the TFG is to show the acquisition of the competences of the degree in an exercise that allows them to be combined and demonstrated in a synthetic way so that an overall assessment can be made.

### 2.- Formal aspects

The TFG must have the format of a scientifically correct work and respond to the citation standards established with the tutor. It is recommended that the work structure includes an introduction, some objectives, the theoretical and / or empirical analysis of the subject treated specifying, where appropriate, the chosen methodology, conclusions and the bibliography. The orientative dimension is 30 to 40 pages, notes included (about 2,100 characters per double-spaced page and 12-size fonts). Attachments may be attached with graphics, photographs, documentary funds or other resources to support the work.

A summary of 10-15 lines and a selection of keywords in the language used in the TFG and in english should also be added.

Once the TFG is deposited, it will also be necessary to prepare its public defense by collecting the main contributions and other aspects deemed appropriate. The oral exhibition can be supported with computer resources: PPT for example.

## Methodology

The methodology used in the TFG preparation will be established between the tutor and the student according to the type and theme of the work that is intended to be developed. Some general recommendations are:

- Build a solid theoretical framework in line with the chosen research topic
- Design a method of analysis consistent with the theoretical conceptualization proposed
- Implement, where appropriate, a rigorous field work and appropriate to the research that is developed
- To materialize the writing of the TFG also with the maximum scientific and linguistic rigor: correct spelling, coherent bibliographic citation system, captions and legends with indication of authorship, bibliographical list or

other resources used (primary sources, webgraphy ...) correctly presented at the end of the work.

The tutor will establish a work plan with the student at the beginning of the course and then has the obligation (according to agreement of the Study Commission of 07/24/2019) to convene 4 more face-to-face or virtual tutorials, of which It is recommended to keep a written record (through email, for example) and be included in a follow-up sheet, of which the Faculty will provide a model.

The TFG deposit cannot be carried out without the approval of the tutor (see section Development Plan).

## Development plan

The registration, deposit and evaluation calendar of the TFG is established by the Studies Committee of the Faculty of Letters. It is very important and it is recommended that the student begins the development of the TFG from the beginning of the course in which they enroll. The deadlines for the 2018-2019 academic year are as follows:

### 1.- Registration

There are two possibilities: September and February

### 2.- Follow-up TFGs first semester (September):

- Before October 31: Meeting of the degree coordinator (CG) with the student body (registered in September and can be registered in February). Information on the type of work, the monitoring mechanisms and the calendar.
- Before November 15: Collection by the CG of the proposals of subject and tutor (a prioritized list) by the student body.
- Before November 30: Awarding of tutor and subject from the proposal of the GC and with the approval of the Study Commission.
- Before Christmas holidays: Meeting of the tutors with the respective students. Establishment of a work plan.

### 3.- Follow-up TFGs second semester (February):

- Before February 15: Meeting of the GC with the student body enrolled in February. Information on the type of work, the monitoring mechanisms and the calendar.
- Before March 10: Collection by the CG of the proposals of subject and tutor (a prioritized list) by the student body.
- Before March 20: Adjudication of the tutor and subject from the proposal of the GC and with the approval of the Study Commission.
- Before March 31: Meeting of the tutors with the respective students. Establishment of a work plan.

### 4.- Deposit of the TFGs

Regardless of the period in which the TFG has been enrolled, there is a single deadline to submit it that **expires on June 1 (Included)**. TFGs not deposited on that date will be classified as "Not submitted" and will have to be re-enrolled the following year.

The student must present, in the Secretariat of the Center, three paper copies duly signed by the academic tutor and send, by email to the address [academic@lletres.udl.cat](mailto:academic@lletres.udl.cat), a copy in digital version of the TFG, specifying in the subject the name and surname of the student. The Academic Secretariat of the Center will record these three copies and will send them to the Department's Secretariat for distribution among the members of the court.

### 5.- Public defense

The acts of public defense of the TFGs will take place on the 4th week of June

The degree coordinator will propose the exact date, time and place, as well as the composition of the courts, which

will be appointed by the Study Commission.

The deliberation of the qualification is internal among the members of the court. The minutes with the final qualification will be made public. In case of not passing the test, **the TFG has no reevaluation.**

## 6.- Extraordinary call

Exceptionally and for students who are able to finish their degree in the 1st semester of the course, the presentation of the TFG in February may be contemplated as follows:

- TFG deposit until January 31
- Public defense of the TFG: second week February
- Signature of the minutes by the court: Before February 15.

This option does NOT allow the enrollment in master in the following course.

## Evaluation

The TFG is subject to continuous evaluation so the final qualification will take into account:

- Tutoring assistance: 20% of the grade
- Final written work: 80% of the grade

The court may consider, if it deems appropriate, the quality of the oral presentation and defense of the TFG, in addition to the formal and content aspects inherent in the work.

Recall again that the TFG has no reevaluation, that the fact of not depositing it within the established deadlines implies the qualification of "Not presented" and that any symptom of plagiarism is qualified with "0" (suspense).

## Bibliography

- Universitat de Lleida (Com fer un TFG): <https://biblioguies.udl.cat/tfgtfm>
- Universitat de Lleida (Com se cita bibliografia): <http://biblioguies.udl.cat/comcitar>
- García Sanz M.P., Martínez Clares P. (2012): *Guía práctica para la realización de trabajos fin de grado y trabajos fin de máster*. Murcia: Universidad de Murcia.
- González García, J. M. (2014): *Cómo escribir un trabajo de fin de grado : algunas experiencias y consejos prácticos*. Madrid : Síntesis.
- The specific in each one of the works.